



*Moving Forward Working Together*

## **AGENDA**

March 27, 2023

Regular Meeting – 6:00 P.M.

- Call to Order
- Pledge of Allegiance
- Roll Call
- Review Minutes of Regular Meeting of February 27, 2023 and March 8, 2023 – page 3
- Review Minutes of Committee of the Whole Meeting of March 8, 2023 – page 17
- Review Financial Statement ending February 28, 2023 – page 19
- Citizen Comments
- Budget and Finance
  - Approval of Bills
- Public Services Committee
  - Introduction and First Reading of Proposed SEMCO Franchise Ordinance – page 43
  - Set Public Hearing for Proposed SEMCO Franchise Ordinance for April 24, 2023 at 6:00 pm
  - Approve Ferric Chloride Purchase – page 47
- Personnel and Public Safety
- Parks and Recreation Committee
  - Approve Fencing Purchase for Cass City Bark Park – page 49
- Downtown Development Authority – Minutes of February 14, 2023 Meeting – page 53
  - Appoint Joey Kreeger to DDA Board – page 55
- Economic Development Corporation – Minutes of February 14, 2023 Meeting – page 59
  - Appoint Joey Kreeger to EDC Board – page 61
- Planning Commission
- Manager's Report – page 63
- Communications
- Professional Development
- Other Business
- Adjournment

### April 2023 Meetings and Events

April 7 – Good Friday Observed – Offices Closed

April 11 – DDA/EDC Meeting, 1:30 pm

April 11 – Parks and Recreation, 4:00 pm

April 13 – Personnel & Public Safety Committee, **4 pm**

April 19 – Planning Commission, 7 pm

April 19 – Public Services Committee, **10 am**

April 24 – Budget & Finance Committee, 5 pm

April 24 – Council Meeting, 6 pm



**-596-**

**The Regular Meeting of the of the Cass City Village Council on Monday, February 27, 2023 has been cancelled due to blizzard weather conditions.**

**A replacement date of Wednesday, March 8, 2023 has been chosen.**

**Nanette Walsh  
Clerk/Treasurer**



The Rescheduled Regular February 2023 Meeting of the Cass City Village Council was held at the Cass City Municipal Building on Wednesday, March 8, 2023, at 6:00 p.m. Council Members present: President Dan Delamarter, Trustees: Kevven Dorland, Bill Hartzell, Michael Kim, Joe Leeson and Rob Piaskowski. Excused: Tom Herron

MOTION# 2023.2.27-1

MOTION by Trustee Leeson, Supported by Trustee Kim, to approve permission for Andrew and Natalie Ellis to have chickens, no roosters, and a coop at their residence located at 4819 Seeger Street, with the understanding that this permission may be revoked by violation of noise, smell, complaints, or non-compliance. Roll Call Vote: Dorland: yea, Hartzell: yea, Herron: excused, Kim: yea, Leeson: yea, Piaskowski: yea, Delamarter: yea. MOTION CARRIED 6-0, 1 excused.

MOTION# 2023.2.27-02

MOTION by Trustee Leeson, Supported by Trustee Piaskowski, to receive, approve, and file the minutes of the January 30, 2023, Regular Meeting. MOTION CARRIED 6 yeas 0 nays.

MOTION# 2023.2.27-03

MOTION by Trustee Piaskowski, Supported by Trustee Leeson to receive, and accept the Financial Statements of January 31, 2023. MOTION CARRIED 6 yeas 0 nays.

During Citizen Comments, Tracey Moore, 4410 Seeger Street, commended and appreciated the Department of Public Works (DPW) on the prompt snowplowing of the alley behind his home during the last snowstorm.

MOTION# 2023.2.27-04

MOTION by Trustee Piaskowski, Supported by Trustee Leeson, to receive and file the Village of Cass City Accounts Payable paid invoices. MOTION CARRIED 6 yeas 0 nays.

MOTION# 2023.2.27-05

MOTION by Trustee Piaskowski, Supported by Trustee Hartzell to adopt a Resolution to submit a Match on Main Grant Request to the Michigan Economic Development Corporation (MEDC) for ExcelDance Studio of Arts, LLC. Roll Call Vote: Dorland: yea, Hartzell: yea, Herron: excused, Kim: yea, Leeson: yea, Piaskowski: yea, Delamarter: yea. MOTION CARRIED 6-0, 1 excused. (Attached)

MOTION# 2023.2.27-06

MOTION by Trustee Piaskowski, Supported by Trustee Dorland, to adopt a for A Charitable Gaming License for Cass City Rotary Foundation. Roll Call Vote: Dorland: yea, Hartzell: yea, Herron: excused, Kim: yea, Leeson: yea, Piaskowski: yea, Delamarter: yea. MOTION CARRIED 6-0, 1 excused. (Attached)

MOTION# 2023.2.27-07

MOTION by Trustee Hartzell, Supported by Trustee Leeson, to approve the Memorandum of Understanding (MOU) with the Cass City Public Schools for a full-time School Resource Officer (SRO) beginning March 6, 223 through June 30, 2024. MOTION CARRIED 6 yeas 0 nays. (Attached)

MOTION# 2023.2.27-08

MOTION by Trustee Dorland, Supported by Trustee Kirn, to approve purchase of soccer goals and nets for the soccer fields in the Municipal Park, from Sator Sports, Inc, in the amount of \$11,721.08, plus any increase in freight charges that may occur. MOTION CARRIED 6 yeas 0 nays.

MOTION# 2023.2.27-09

MOTION by Trustee Kirn, Supported by Trustee Piaskowski, to receive and file the minutes of the Cass City Downtown Development Authority (**DDA**) held on January 10, 2023. MOTION CARRIED 6 yeas 0 nays.

MOTION# 2023.2.27-10

MOTION by Trustee Kirn, Supported by Trustee Hartzell, to appoint Tyler Erla to the Downtown Development Authority (**DDA**) with a term ending May 1, 2027. MOTION CARRIED 6 yeas 0 nays.

MOTION# 2023.2.27-11

MOTION by Trustee Dorland, Supported by Trustee Leeson, to receive and file the 2022 Downtown Development Authority (**DDA**) Annual Report. MOTION CARRIED 6 yeas 0 nays.

MOTION# 2023.2.27-12

MOTION by Trustee Piaskowski, Supported by Trustee Kirn, to receive and file the minutes of the Cass City Economic Development Corporation (EDC) held on January 10, 2023. MOTION CARRIED 6 yeas 0 nays.

MOTION# 2023.2.27-13

MOTION by Trustee Hartzell, Supported by Trustee Dorland, to appoint Tyler Erla to the Economic Development Corporation (EDC) with a term ending May 1, 2027. MOTION CARRIED 6 yeas 0 nays.

MOTION# 2023.2.27-14

MOTION by Trustee Piaskowski, Supported by Trustee Kirn, to receive and file the 2022 Economic Development Corporation (EDC) Annual Report. MOTION CARRIED 6 yeas 0 nays.

MOTION# 2023.2.27-15

MOTION by Trustee Leeson, Supported by Trustee Piaskowski, to receive and file the minutes of the Cass City Planning Commission held on January 18, 2023. MOTION CARRIED 6 yeas 0 nays.

MOTION# 2023.2.27-16

MOTION by Trustee Leeson, Supported by Trustee Piaskowski, to receive and file the 2022 Cass City Planning Commission Annual Report. MOTION CARRIED 6 yeas 0 nays.

The Manager's Report was reviewed.

Police Chief James Freeman commended Officer Jeff Wagner on his handling of a recent, challenging traffic stop that resulted in a physical altercation before the suspect was detained.

MOTION# 2023.2.27-17

MOTION by Trustee Kirn Supported by Trustee Piaskowski, to adjourn the meeting at 6:31 pm. MOTION CARRIED 6 yeas 0 nays.

*Nanette S. Walsh*

Nanette Walsh, CMC, CPFA, CPFIM, MiCPT

## VILLAGE OF CASS CITY

### RESOLUTION TO SUBMIT MATCH ON MAIN GRANT REQUEST TO MICHIGAN ECONOMIC DEVELOPMENT CORPORATION FOR EXCELDANCE STUDIO OF ARTS, LLC.

WHEREAS, the Village of Cass City is a certified Redevelopment Ready Community and eligible to apply for the Michigan Economic Development Corporation (MEDC) Match on Main grant program; and

WHEREAS, ExcelDance was the only eligible grant request submitted to the Village of Cass City for the Match on Main Grant; and

WHEREAS, ExcelDance submitted a Match on Main application for an interior project which would install new, energy efficient lighting throughout the building, and drywall the second floor for additional classroom space; and

WHEREAS, ExcelDance has an estimate to replace the lighting in the amount of \$10,500, and an estimate to install new drywall of \$12,000, for a total project cost of \$22,500; and

WHEREAS, ExcelDance commits to funding the 10 percent match for the grant in the amount of \$2,250;

NOW, THEREFORE BE IT RESOLVED, the Village of Cass City will submit a Match on Main grant application to Michigan Development Corporation on behalf of ExcelDance Studio of Arts, LLC, for interior renovations and new energy efficient lighting in the amount of \$22,500.

ROLL CALL: *Present: Dorland, Hartzell, Kirn, Leeson, Piaskowski, Delamarter*  
*Absent: Herron*

AYE: *Dorland, Hartzell, Kirn, Leeson, Piaskowski, Delamarter*

NAY: *None*

ABSENT: *Herron*

ABSTAIN: *None*

RESOLUTION: *Approved*





State of Michigan  
 Michigan Gaming Control Board  
 Millionaire Party Licensing  
 3092 W. Grand Blvd, Suite L-700  
 Detroit, MI 48202-6092  
 Phone: (313) 456-1940  
 Fax: (313) 456-3405  
 Email: Millionaireparty@michigan.gov  
 www.michigan.gov/mgcb

**LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES**  
 (Required by MCL 432.103(k)(ii))

At a regular meeting of the Village of Cass City council  
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by \_\_\_\_\_ on Monday, February 27, 2023  
DATE

at 6 p.m. a.m./p.m. the following resolution was offered:  
TIME

Moved by Trustee Piaskowski and supported by Trustee Dorland

that the request from Cass City Rotary Foundation of Cass City  
NAME OF ORGANIZATION CITY

county of Tuscola, asking that they be recognized as a nonprofit  
COUNTY

organization operating in the community, for the purpose of obtaining charitable gaming licenses, be  
 considered for Approval  
APPROVAL/DISAPPROVAL

<u>APPROVAL:</u>	Yeas: <u>6</u>	<u>DISAPPROVAL:</u>	Yeas: <u>0</u>
	Nays: <u>0</u>		Nays: <u>0</u>
	Absent: <u>1</u>		Absent: <u>1</u>

I hereby certify that the foregoing is a true and complete copy of a resolution offered and adopted

by the Village of Cass City Council at a regular  
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on February 27, 2023  
DATE

SIGNED: Nanette S. Walsh  
TOWNSHIP, CITY, OR VILLAGE CLERK  
Nanette S. Walsh Clerk/Treasurer  
PRINTED NAME AND TITLE  
VILLAGE OF CASS CITY  
6506 Main Street, Cass City, MI 48726  
ADDRESS

Organization Information: 6468 Main St. Suite 2, Cass City, MI 48726  
ORGANIZATION'S MAILING ADDRESS, STREET, CITY, ZIP

Alexandra Pasternak, President (989) 545-0933  
ORGANIZATION'S PRINCIPAL OFFICER NAME AND TITLE PHONE NUMBER

CASS CITY POLICE DEPARTMENT  
6506 Main Street  
Cass City, MI 48726

CASS CITY PUBLIC SCHOOLS  
4868 Seeger Street  
Cass City, MI 48726

**School Resource Officer Memorandum of Understanding  
Between  
Cass City Police Department  
and  
Cass City Public Schools**

This Memorandum of Understanding (MOU) is entered into on this 15<sup>th</sup> of March, 2023 between Cass City Public Schools, with offices located at 4868 Seeger Street, Cass City, Michigan 48726, hereinafter referred to as "CCPS" and the Cass City Police Department, with offices located at 6506 Main Street, Cass City, Michigan 48726, hereinafter referred to as "CCPD".

The CCPS and CCPD mutually agree as follows:

1. The CCPD will provide one (1) School Resource Officers (SR) to carry out the specific duties as outlined in the attached policy, procedures, duties and responsibilities.
2. The CCPS will provide an office for the CCPD on school property. The office will contain a computer and have internet access. The office will also have a door with lock, desk, and file cabinets with locks.
3. This MOU will remain in effect from 3-6-2023 to 6-30-2024.
4. The attachment is incorporated by reference and is hereby part of this MOU.

CASS CITY POLICE DEPARTMENT

CASS CITY PUBLIC SCHOOLS

  
James E. Egan, Chief of Police

  
Allison Zimba, Superintendent

# SRO Memorandum of Understanding

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## A. NUMBER OF OFFICERS

The CCPD will furnish one (1) law enforcement officer, employed by the CCPD, and selected by the Chief of Police to serve as a School Resource Officer (SRO) to CCPS.

## B. QUALIFICATIONS

The SRO shall meet the following qualifications:

1. Be a law enforcement officer certified by the State of Michigan.
2. Possess excellent communication skills.
3. Have the ability to relate well to children of all ages.
4. Possess good coordinating and planning skills.

## C. GOALS AND OBJECTIVES

1. The goals of the School Resource Officer Program are to assist CCPS in providing a safe learning environment and to improve relationships between law enforcement officers and students. The program also attempts to promote a better understanding of the law enforcement officer's role in society while educating students, parents, and school personnel which will build a better community while also providing a role model in the educational system.

2. Priorities of the SRO:
  - a. To protect students and staff from negative influences and to assist in the maintenance of order in the school.
  - b. To act as an advisor to the school staff in safety matters and violence reduction strategies.
  - c. To facilitate learning in citizenship and related law education. Specialized lectures will be prepared and presented on topics approved by school staff. Students will be provided with information about their rights and responsibilities in the school and community.
  - d. To provide a positive role model to the students and to foster better understanding between the law enforcement community, students and staff.
  - e. To assist students through counseling them in law related matters and to assist them by mediating disputes. Attempts will be made to identify problems with

# SRO Memorandum of Understanding

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students and guidance will be provided to them in addressing their problems in a non-violent manner.

## **D. INSTRUCTIONAL RESPONSIBILITY**

The SRO will teach law enforcement related topics at the request of the school administration and approved by the Chief of Police. The SRO may present the following topics on a regular basis. This list is not intended to be an all inclusive list of subjects covered by the SRO.

1. Justification for rules of the law;
2. Consequences of crime;
3. Career opportunities in law enforcement;
4. Substance abuse prevention; and/or
5. Violence and crime prevention.

## **E. SRO EMPLOYER**

The SRO shall remain an employee of the CCPD and not an employee of the CCPS. The SRO shall abide by the policies of the CCPS when they are not in conflict with the policies and procedures of the CCPD.

The SRO will work a standard forty (40) hour work week assigned primarily to the High Schools with responsibilities in other schools as needed. The SRO will be assigned to the schools primarily during the school calendar year.

## **F. ADDITIONAL DUTIES AND RESPONSIBILITIES OF THE SRO:**

1. Will develop expertise in presenting various subjects such as understanding the laws, the police officer and the mission of the CCPD.
2. Will encourage individual and small group discussions about law enforcement related matters with students, faculty and parents.
3. The SRO is not a school disciplinarian. The SRO will not become involved in any form of school administered punishment. If the staff of CCPS believes a violation of the law has occurred, they shall contact the SRO who will determine whether law enforcement action is appropriate.
4. Will, whenever possible, attend meetings of the schools, parent and faculty groups to solicit their support and understanding of the School Resource Officer Program and promote awareness of law enforcement functions.
5. Will, whenever possible, be available for conferences with students, parents and faculty members to assist them with issues of a law enforcement or crime prevention nature.

## **SRO Memorandum of Understanding**

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6. Will be familiar with the community agencies which offer assistance to students and their families, such as mental health clinics, drug treatment centers, etc.
7. Will, at all times, be armed when working at the school or at school functions.
8. Shall act as an instructor for specialized short-term programs when invited to do so by the superintendent or a person designated by him/her.
9. Shall coordinate his/her activities with the administrative staff and will seek permission, advice, and guidance prior to enacting any program within the school.
10. Will assist the superintendent/principal in developing plans and strategies to prevent and/or minimize dangerous situations which may result from student activity.
11. Should it become necessary to conduct formal police interviews with the students, the SRO shall adhere to CCPS policy, CCPD policy, and legal requirements with regard to such interviews.
12. Shall take law enforcement action as required. As soon as practical, the SRO shall make the superintendent/principal of the school aware of such action. At the superintendents/principals request, the SRO shall take appropriate law enforcement action against intruders and unwanted visitors who may appear at the school and related school functions, to the extent the SRO may do so under the authority of the law.
13. Shall give assistance to other police officers in matters regarding the SROs school assignment whenever necessary.
14. Shall maintain a detailed and accurate record of the operations of the School Resource Officer Program.
15. Will be expected to participate in school functions such as athletic events, dances, PTO programs and other school sponsored events when the staff and the SRO agree his/her attendance is advantageous.

### **G. RULES AND GUIDELINES**

1. The SRO shall adhere to all state and federal laws and the policy/procedure manual of the CCPD.
2. The SRO shall keep a copy of all policy and school reports regarding criminal incidents at the school. These records shall not be released except as may be required by state or local laws.

## SRO Memorandum of Understanding

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3. The SRO will not take part in any school disciplinary actions. The SRO will only accompany the school interviewer if there is a threat of violence. If the incident is a violation of the law, the SRO may assist in determining if law enforcement action is appropriate.
4. The SRO will not transport a sick or injured child for medical assistance or provide escort with police vehicle for school personnel. The SRO may assist the administration in escorting students from the campus who are violent or have threatened violence toward school administration, faculty members or students. It shall be the CCPS' responsibility to release the juvenile according to CCPS policy.
5. The SRO shall wear the appropriate CCPD uniform during their working hours unless otherwise approved by a supervisor of CCPD. The SRO will be armed at all times while on duty with the CCPD.
6. The SRO shall be equipped with a radio that will enable them to have direct contact with the CCPD as well a cellphone. The SRO will be responsible for determining the need for additional police presence or assistance on campus and will make such request when needed. In the event the SRO requests additional patrol units on campus, the SRO will act as the primary unit and direct assisting units.

# Cass City Police Department

6506 Main Street

P.O. Box 123

Cass City, Michigan 48726-0123

Phone: (989) 872-2911

Fax: (989) 872-4855

email: [ccpdfreeman@casscity.org](mailto:ccpdfreeman@casscity.org)

Date: February 22, 2023  
To: Village Council  
From: Debbie Powell, Village Manager  
Subject: Memorandum of Understanding – School Resource Officer (SRO)

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Cass City School District Superintendent Allison Zimba previously approached the Cass City Police Department about the possibility of a full-time School Resource Officer (SRO). This position was contingent on whether the school received funding through a State of Michigan grant.

Based upon that possibility, at the November 16, 2022 Personnel & Public Safety Committee meeting, Chief Freeman requested that if the school received grant funding, that we transition our part-time SRO to full-time status. The Committee agreed with the request.

On January 18, 2023, Superintendent Zimba reached out to us with the great news that she was approved funding for the full-time SRO position for a period of three (3) years.

One of the requirements of the grant is a Memorandum of Understanding (MOU) between the Cass City Police Department and the Cass City School District. Chief Freeman has written a MOU that meets the standards set by the State of Michigan to fulfill that requirement. The MOU is renewed on yearly basis through the life of the grant. Please see the attached copy.

I am requesting that the Council approve this MOU at the next Council meeting on Monday, February 27, 2023.

**MOTION: To approve the Memorandum of Understanding with the Cass City School District for a full-time School Resource Officer beginning March 6, 2023 through June 30, 2024.**





A Committee of the Whole Meeting of the Cass City Village Council was held Wednesday, March 8, 2023, at 7:00 p.m. at the Municipal Building.

Present: President Dan Delamarter, Trustees: Kevven Dorland, Bill Hartzell, Michael Kim, Joe Leeson, and Rob Piaskowski.

Excused: Tom Herron

Staff Present were Debbie Powell, Village Manager, Nanette Walsh, Clerk/Treasurer, James Freeman, Police Chief, and Ryan Pierce, Police Sergeant, RJ Klaus, Utilities Director.

Guests: Chris Townley, Townley Engineering, Tracey Moore

There were no comments during Citizens' Comments.

Chris Townley, Townley Engineering, gave a Power Point presentation on various options for renovations to the Cass City Wastewater Treatment Plant. He detailed the type of upgrades and the anticipated costs associated with each.

After the presentation, President Delamarter went around the Council Table asking each Trustee and Staff member their concerns and upgrade option with the evening's information.

By consensus, Manager Powell was asked to contact the Michigan Rural Water representative to find the cost of each upgrade option for residents as increases to their utility bills.

By consensus, the meeting was adjourned at 8:03 pm.

*Nanette S. Walsh*

Nanette Walsh, CMC, CPFA, CPFIM, MiCPT



# **Village of Cass City**

## **Financial Statements**

**Month Ending 2/28/23**

**16.16% of Fiscal Year**

PERIOD ENDING 02/28/2023  
 % Fiscal Year Completed: 16.16

User: NAN  
 DB: Cass City

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 02/28/23	YTD BALANCE 02/28/2023	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BGDGT USED
			INCR (DECR)	NORM (ABNORM)			
<b>Fund 101 - GENERAL FUND</b>							
101-000-402.000	REAL PROPERTY TAXES	599,062.00	0.00	0.00	0.00	599,062.00	0.00
101-000-404.000	REAL PROPERTY TX-PA359 (PROMOTIONS)	32,823.00	0.00	0.00	0.00	32,823.00	0.00
101-000-410.000	PERSONAL PROPERTY TAXES	74,053.00	0.00	0.00	0.00	74,053.00	0.00
101-000-418.000	PER PROP TAX-PA 359 (PROMOTIONS)	4,058.00	0.00	0.00	0.00	4,058.00	0.00
101-000-445.000	PENALTIES & INTEREST TAXES	144.00	0.00	0.00	0.00	144.00	0.00
101-000-447.000	COLLECTION FEES TAXES	9,758.00	0.00	0.00	0.00	9,758.00	0.00
101-000-451.000	LIQUOR LICENSE FEES	2,030.00	0.00	0.00	0.00	2,030.00	0.00
101-000-543.000	STATE GRANT-PA 302 FUNDS	900.00	0.00	0.00	0.00	900.00	0.00
101-000-573.000	LOCAL COMM STABILIZATION SHARE (LCAS)	161,781.00	0.00	0.00	0.00	161,781.00	0.00
101-000-574.000	STATE SHARED REVENUE	298,000.00	0.00	0.00	0.00	298,000.00	0.00
101-000-575.000	STATE SHARED REV, EVIP	56,052.00	0.00	0.00	0.00	56,052.00	0.00
101-000-581.000	REVENUES, CCPS: SCHOOL.RESOURCE.OFFICER	65,500.00	3,607.18	6,997.06	0.00	58,502.94	10.68
101-000-584.000	RESTITUTION FUNDS, CCPD	100.00	0.00	0.00	0.00	100.00	0.00
101-000-607.000	CABLE FRANCHISE FEES	35,000.00	0.00	0.00	0.00	35,000.00	0.00
101-000-608.000	ZONING PERMIT FEES	3,000.00	1,258.75	1,378.75	0.00	1,621.25	45.96
101-000-609.000	RENTAL REGISTRATION FEES	0.00	2,450.00	2,485.00	0.00	(2,485.00)	100.00
101-000-625.000	MISCELLANEOUS REVENUES	2,600.00	35.00	60.50	0.00	2,539.50	2.33
101-000-640.000	REFUSE FEES	165,980.00	12,435.57	24,944.70	0.00	141,035.30	15.03
101-000-651.000	SWIMMING FEES	48,000.00	0.00	0.00	0.00	48,000.00	0.00
101-000-652.000	ARTS / CRAFTS FEES	10,000.00	0.00	0.00	0.00	10,000.00	0.00
101-000-653.000	OTHER RECREATION FEES	2,700.00	50.00	520.00	0.00	2,180.00	19.26
101-000-655.000	ORDINANCE FINES	1,000.00	150.00	544.30	0.00	455.70	54.43
101-000-662.000	REFUSE PENALTIES	3,348.00	223.95	483.87	0.00	2,864.13	14.45
101-000-664.000	INTEREST & DIVIDENDS	7,500.00	791.62	1,343.00	0.00	6,157.00	17.91
101-000-671.000	MISCELLANEOUS REIMBURSEMENT	4,500.00	65.00	185.00	0.00	4,315.00	4.11
101-000-674.000	POOL DONATIONS/SPONSORSHIPS	150.00	0.00	0.00	0.00	150.00	0.00
101-000-675.000	DONATIONS FROM PUBLIC & PRIVATE	5,000.00	11,721.08	11,721.08	0.00	(6,721.08)	234.42
101-000-676.000	DOG PARK DONATIONS	5,000.00	0.00	750.00	0.00	4,250.00	15.00
101-000-678.000	DONATIONS, MUSIC IN THE PARK	2,500.00	0.00	0.00	0.00	2,500.00	0.00
101-000-699.000	TRANSFERS IN, ADMIN CHRG	193,967.00	0.00	0.00	0.00	193,967.00	0.00
101-000-699.100	TRANSFER IN FROM FUND BALANCE	120,000.00	0.00	0.00	0.00	120,000.00	0.00
101-000-699.200	TRANSFER IN FROM FB, POLICE	2,000.00	0.00	0.00	0.00	2,000.00	0.00

Fund 101 - GENERAL FUND:

TOTAL REVENUES 1,916,506.00 32,788.15 51,413.26 0.00 1,865,092.74 2.68

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 02/28/23 INCR (DECR)	YTD BALANCE 02/28/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Fund 101 - GENERAL FUND							
101 - COUNCIL		7,500.00	0.00	0.00	0.00	7,500.00	0.00
172 - ADMINISTRATIVE		162,133.00	13,621.01	26,505.96	1,367.10	134,259.94	17.19
215 - CLERK STAFF		189,076.00	12,939.98	28,192.07	0.00	160,883.93	14.91
223 - FINANCE		23,300.00	0.00	0.00	0.00	23,300.00	0.00
261 - GENERAL GOVERNMENT		132,037.00	5,995.54	33,566.15	0.00	98,470.85	25.42
262 - ELECTIONS		100.00	0.00	0.00	0.00	100.00	0.00
265 - BUILDINGS & GROUNDS		35,193.00	3,427.93	5,206.61	0.00	29,986.39	14.79
291 - COMMUNITY PROMOTION (PA 359)		56,350.00	13,057.25	13,892.73	0.00	42,457.27	24.65
301 - POLICE DEPARTMENT		624,359.00	50,663.79	110,665.57	0.00	513,693.43	17.72
315 - CRIME & SAFETY		13,000.00	0.00	0.00	0.00	13,000.00	0.00
4 MISC GOVERNMENT		10,000.00	0.00	0.00	0.00	10,000.00	0.00
441 - PUBLIC WORKS		24,080.00	246.43	246.43	0.00	23,833.57	1.02
520 - SOLID WASTE DISPOSAL		165,980.00	12,620.20	25,465.90	0.00	140,514.10	15.34
722 - PLANNING AND ZONING		68,063.00	1,706.00	2,345.79	0.00	65,717.21	3.45
752 - SWIMMING POOL		154,013.00	207.23	258.70	4,440.00	149,314.30	3.05
754 - PARKS DEPARTMENT		233,692.00	7,253.63	10,870.93	0.00	222,821.07	4.65
758 - RECREATION / DAYCAMP		17,488.00	174.33	174.33	0.00	17,313.67	1.00
Fund 101 - GENERAL FUND:		1,916,364.00	121,913.32	257,391.17	5,807.10	1,653,165.73	13.73
TOTAL EXPENDITURES							

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 02/28/23 INCR (DECR)	YTD BALANCE 02/28/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDTG USED
Fund 202 - MAJOR STREET							
202-000-402.000	MJ ST REAL PROPERTY TAXES	24,810.00	0.00	0.00	0.00	24,810.00	0.00
202-000-410.000	MJ ST PERSONAL PROPERTY TAXES	2,934.00	0.00	0.00	0.00	2,934.00	0.00
202-000-553.000	MJ ST GAS & WEIGHT	276,199.00	0.00	0.00	0.00	276,199.00	0.00
202-000-573.000	LOCAL COMM STABILIZATION SHARE (LCAS)	5,662.00	0.00	0.00	0.00	5,662.00	0.00
202-000-607.000	PA 48 METRO ACT, TELECOM RT OF WAY	13,165.00	0.00	0.00	0.00	13,165.00	0.00
202-000-664.000	INTEREST & DIVIDENDS	3,000.00	89.97	158.73	0.00	2,841.27	5.29
202-000-671.000	MJ ST MISC. REIMBURSEMENT	6,545.00	0.00	0.00	0.00	6,545.00	0.00
202-000-676.000	TRUNK LINE MAINTENANCE CONTRACT	48,148.00	0.00	0.00	0.00	48,148.00	0.00
202-000-690.000	MJ ST 1.5 MILLS CO. BRIDGE TAX	31,386.00	0.00	0.00	0.00	31,386.00	0.00
Fund 202 - MAJOR STREET:							
TOTAL REVENUES		411,849.00	89.97	158.73	0.00	411,690.27	0.04

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	2023 MONTH 02/28/23 INCR (DECR)	ACTIVITY FOR MONTH 02/28/23 INCR (DECR)	YTD BALANCE 02/28/2023 (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDTG USED
Fund 202 - MAJOR STREET								
463 - STREET MAINTENANCE		91,785.00	4,710.30		8,505.97	0.00	83,279.03	9.27
470 - R. O. W. MAINTENANCE		12,475.00	0.00		0.00	0.00	12,475.00	0.00
474 - SIGNS		7,834.00	609.10		609.10	0.00	7,224.90	7.78
478 - SNOW		99,158.00	7,761.28		8,189.65	0.00	90,968.35	8.26
486 - TRUNKLINE MAINTENANCE		2,327.00	61.49		61.49	0.00	2,265.51	2.64
488 - TRUNKLINE SWEEPING/FLUSHING		11,294.00	0.00		519.39	0.00	10,774.61	4.60
493 - STATE MONUMENT PROPERTY T.L.		1,223.00	0.00		0.00	0.00	1,223.00	0.00
494 - TRUNKLINE UTILITIES		11,483.00	5,980.96		5,980.96	0.00	5,502.04	52.09
497 - TRUNKLINE SNOW REMOVAL		37,064.00	11,874.17		14,259.91	0.00	22,804.09	38.47
502 - TRUNKLINE FRINGE BENEFITS		8,191.00	1,393.10		1,950.66	0.00	6,240.34	23.81
<b>TOTAL EXPENDITURES</b>		<b>282,834.00</b>	<b>32,390.40</b>		<b>40,077.13</b>	<b>0.00</b>	<b>242,756.87</b>	<b>14.17</b>

User: NAN

PERIOD ENDING 02/28/2023

DB: Cass City

% Fiscal Year Completed: 16.16

YTD BALANCE

ENCUMBERED

UNENCUMBERED

% BDDT

02/28/2023

YEAR-TO-DATE

BALANCE

USED

ACTIVITY FOR

NORM (ABNORM)

YEAR-TO-DATE

BALANCE

USED

2023

MONTH 02/28/23

NORM (ABNORM)

YEAR-TO-DATE

BALANCE

USED

AMENDED BUDGET

INCR (DECR)

NORM (ABNORM)

YEAR-TO-DATE

BALANCE

USED

AMENDED BUDGET

INCR (DECR)

NORM (ABNORM)

YEAR-TO-DATE

BALANCE

USED

GL NUMBER	DESCRIPTION	2023	MONTH 02/28/23	INCR (DECR)	YTD BALANCE	ENCUMBERED	UNENCUMBERED	% BDDT
		AMENDED BUDGET			02/28/2023	YEAR-TO-DATE	BALANCE	USED
Fund 203 - LOCAL STREET								
203-000-402.000	REAL PROPERTY TAXES	213,249.00		0.00	0.00	0.00	213,249.00	0.00
203-000-410.000	PERSONAL PROPERTY TAXES	26,405.00		0.00	0.00	0.00	26,405.00	0.00
203-000-553.000	GAS & WEIGHT	108,786.00		0.00	0.00	0.00	108,786.00	0.00
203-000-573.000	LOCAL COMM STABILIZATION SHARE (LCAS)	51,012.00		0.00	0.00	0.00	51,012.00	0.00
203-000-664.000	INTEREST & DIVIDENDS	3,000.00		477.45	799.45	0.00	2,200.55	26.65
203-000-671.000	MISC REIMBURSEMENTS	2,545.00		0.00	0.00	0.00	2,545.00	0.00
203-000-690.000	1.5 MILLS CO. BRIDGE TAX	42,921.00		0.00	0.00	0.00	42,921.00	0.00

Fund 203 - LOCAL STREET:

TOTAL REVENUES		447,918.00		477.45	799.45	0.00	447,118.55	0.18
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GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 02/28/23 INCR (DECR)	YTD BALANCE 02/28/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDTG USED
Fund 203 - LOCAL STREET							
463 - STREET MAINTENANCE		241,908.00	9,163.93	21,262.22	0.00	220,645.78	8.79
470 - R. O. W. MAINTENANCE		16,960.00	0.00	0.00	0.00	16,960.00	0.00
474 - SIGNS		9,761.00	1,402.11	1,402.11	0.00	8,358.89	14.36
478 - SNOW		63,393.00	6,249.87	6,678.27	0.00	56,714.73	10.53
494 - TRUNKLINE UTILITIES		83,410.00	175.69	175.69	0.00	83,234.31	0.21
Fund 203 - LOCAL STREET:		415,432.00	16,991.60	29,518.29	0.00	385,913.71	7.11
TOTAL EXPENDITURES							

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 02/28/23 INCR (DECR)	YTD BALANCE 02/28/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDTG USED
Fund 244 - ECONOMIC DEVELOPMENT							
244-000-664.000	INTEREST & DIVIDENDS	312.00	22.30	37.86	0.00	274.14	12.13
244-000-691.000	APPROPRIATION FROM FUND BALANCE	525.00	0.00	0.00	0.00	525.00	0.00

Fund 244 - ECONOMIC DEVELOPMENT:

TOTAL REVENUES	837.00	22.30	37.86	0.00	799.14	4.52
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GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 02/28/23 INCR (DECR)	YTD BALANCE 02/28/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDT USED
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Fund 244 - ECONOMIC DEVELOPMENT  
 001 - ADMINISTRATION

837.00	0.00	940.00	0.00	0.00	(103.00)	112.31
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Fund 244 - ECONOMIC DEVELOPMENT:  
 TOTAL EXPENDITURES

837.00	0.00	940.00	0.00	0.00	(103.00)	112.31
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PERIOD ENDING 02/28/2023

% Fiscal Year Completed: 16.16

User: NAN  
DB: Cass City

ACTIVITY FOR  
MONTH 02/28/23  
2023 YTD BALANCE  
02/28/2023  
NORM (ABNORM)

UNENCUMBERED  
BALANCE

ENCUMBERED  
YEAR-TO-DATE

% BDGT  
USED

GL NUMBER	DESCRIPTION	AMENDED BUDGET	INCR (DECR)	2023 MONTH 02/28/23	YTD BALANCE 02/28/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Fund 248 - D.D.A.								
248-000-402.000	CAPTURED TAXES	14,815.00	0.00	0.00	0.00	0.00	14,815.00	0.00
248-000-403.000	CAPTURE TOWNSHIP TAXES	3,103.00	0.00	0.00	0.00	0.00	3,103.00	0.00
248-000-404.000	CAPTURE COUNTY TAXES	7,100.00	0.00	0.00	0.00	0.00	7,100.00	0.00
248-000-625.000	MISC FEES	260.00	0.00	0.00	0.00	0.00	260.00	0.00
248-000-664.000	INTEREST & DIVIDENDS	350.00	7.56	18.49	18.49	0.00	331.51	5.28
248-000-691.000	TRANSFER FROM GENERAL FUND	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00

Fund 248 - D.D.A.:

TOTAL REVENUES

35,628.00      7.56      18.49      0.00      35,609.51      0.05

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 02/28/23 INCR (DECR)	YTD BALANCE 02/28/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDC USED
Fund 248 - D.D.A.							
001 - ADMINISTRATION		21,721.00	5,014.97	6,114.97	0.00	15,606.03	28.15
005 - THORP PROPERTY		4,182.00	1,052.42	1,052.42	0.00	3,129.58	25.17
008 - DDA DEBT SERVICE		9,521.00	793.35	1,586.70	0.00	7,934.30	16.67
Fund 248 - D.D.A.:							
TOTAL EXPENDITURES		35,424.00	6,860.74	8,754.09	0.00	26,669.91	24.71



GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 02/28/23 INCR (DECR)	YTD BALANCE 02/28/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDT USED
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Fund 401 - CAPITAL PROJECTS: SEEGER STREET PROJECT  
 401-000-664.000 INTEREST & DIVIDENDS

0.00	0.00	6.09	0.00	0.00	(6.09)	100.00
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Fund 401 - CAPITAL PROJECTS: SEEGER STREET PROJECT:

0.00	0.00	6.09	0.00	0.00	(6.09)	100.00
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TOTAL REVENUES

ACTIVITY FOR  
 MONTH 02/28/23  
 2023

GL NUMBER	DESCRIPTION	AMENDED BUDGET	INCR (DECR)	YTD BALANCE 02/28/2023	NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDTG USED
Fund 408 - WATER RECREATION FUND								
408-000-664.000	INTEREST & DIVIDENDS	100.00	0.00	0.00	0.00	0.00	100.00	0.00
408-000-675.000	DONATIONS, SPLASH PARK PROJECT	500.00	0.00	0.00	0.00	0.00	500.00	0.00

Fund 408 - WATER RECREATION FUND:

TOTAL REVENUES

600.00	0.00	0.00	0.00	600.00	0.00
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GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 02/28/23 INCR (DECR)	YTD BALANCE 02/28/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
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Fund 408 - WATER RECREATION FUND							
001 - ADMINISTRATION		600.00	0.00	0.00	0.00	600.00	0.00

Fund 408 - WATER RECREATION FUND:							
TOTAL EXPENDITURES		600.00	0.00	0.00	0.00	600.00	0.00

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR		YTD BALANCE 02/28/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDT USED
			MONTH 02/28/23	INCR (DECR)				
Fund 590 - WASTEWATER TREATMENT								
590-000-609.000	SEWER MISC REVENUES	27,000.00	1,280.00		2,260.00	0.00	24,740.00	8.37
590-000-628.000	SEWER. OMR FEES	295,832.00	24,962.79		48,402.33	0.00	247,429.67	16.36
590-000-629.000	SEWER USAGE FEES PER 1K GALLONS	514,937.00	40,067.40		81,622.10	0.00	433,314.90	15.85
590-000-636.000	SEWER CONNECTIONS	1,071.00	0.00		0.00	0.00	1,071.00	0.00
590-000-662.000	SEWER SERVICE PENALTIES	14,461.00	1,230.55		2,379.05	0.00	12,081.95	16.45
590-000-664.000	INTEREST & DIVIDENDS	5,500.00	869.04		1,446.42	0.00	4,053.58	26.30
590-000-699.000	TRANSFERS FROM FUND BALANCE	38,300.00	0.00		0.00	0.00	38,300.00	0.00
Fund 590 - WASTEWATER TREATMENT:								
TOTAL REVENUES		897,101.00	68,409.78		136,109.90	0.00	760,991.10	15.17

EXPENDITURE REPORT

PERIOD ENDING 02/28/2023

% Fiscal Year Completed: 16.16

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 02/28/23 INCR (DECR)	YTD BALANCE 02/28/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDT USED
Fund 590 - WASTEWATER TREATMENT							
001 - ADMINISTRATION		228,228.00	12,534.64	22,554.10	0.00	205,673.90	9.88
002 - TREATMENT AND PUMPING		319,104.00	23,694.80	42,809.77	0.00	276,294.23	13.42
003 - COLLECTIONS		202,522.00	11,510.50	18,088.81	109,503.25	74,929.94	63.00
004 - MAINTENANCE		147,166.00	15,570.34	32,125.22	0.00	115,040.78	21.83

Fund 590 - WASTEWATER TREATMENT:

TOTAL EXPENDITURES

25.09

115,577.90

109,503.25

671,938.85

User: NAN  
 DB: Cass City  
 PERIOD ENDING 02/28/2023  
 % Fiscal Year Completed: 16.16

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 02/28/23	YTD BALANCE 02/28/2023	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDTG USED
			INCR (DECR)	NORM (ABNORM)			
Fund 591 - WATER SYSTEM							
591-000-544.000	STATE GRANT - DWAM	121,660.00	0.00	0.00	0.00	121,660.00	0.00
591-000-628.000	WATER OMR FEES	307,085.00	26,108.99	50,394.06	0.00	256,690.94	16.41
591-000-629.000	WATER USAGE FEES PER 1000 GALLONS	372,765.00	24,914.59	51,559.45	0.00	321,205.55	13.83
591-000-636.000	CONNECTIONS	1,071.00	0.00	0.00	0.00	1,071.00	0.00
591-000-646.000	BULK WATER SALES REVENUIE	2,142.00	0.00	0.00	0.00	2,142.00	0.00
591-000-662.000	SERVICE PENALTIES	11,109.00	754.10	1,560.49	0.00	9,548.51	14.05
591-000-664.000	INTEREST & DIVIDENDS	7,500.00	723.05	1,223.24	0.00	6,276.76	16.31
591-000-665.000	BUILDING LEASE REVENUES	50,475.00	0.00	0.00	0.00	50,475.00	0.00
591-000-671.000	MISC. REIMBURSEMENTS	6,427.00	0.00	25.00	0.00	6,402.00	0.39
Fund 591 - WATER SYSTEM:							
TOTAL REVENUES		880,234.00	52,500.73	104,762.24	0.00	775,471.76	11.90

EXPENDITURE REPORT  
 PERIOD ENDING 02/28/2023  
 % Fiscal Year Completed: 16.16

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 02/28/23 INCR (DECR)	YTD BALANCE 02/28/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BGT USED
Fund 591 - WATER SYSTEM							
001 - ADMINISTRATION		208,765.00	8,190.49	18,063.19	0.00	190,701.81	8.65
002 - TREATMENT AND PUMPING		220,339.00	5,690.10	8,084.97	1,090.00	211,164.03	4.16
003 - COLLECTIONS		148,278.00	13,388.37	21,185.42	0.00	127,092.58	14.29
004 - MAINTENANCE		19,217.00	109.12	109.12	0.00	19,107.88	0.57
011 - DWAM GRANT		121,660.00	10,001.96	11,389.47	0.00	110,270.53	9.36
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Fund 591 - WATER SYSTEM:		718,259.00	37,380.04	58,832.17	1,090.00	658,336.83	8.34
TOTAL EXPENDITURES							

User: NAN  
 DB: Cass City  
 PERIOD ENDING 02/28/2023  
 % Fiscal Year Completed: 16.16

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 02/28/23	INCR (DECR)	YTD BALANCE 02/28/2023	NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDTG USED
Fund 651 - MOTOR VEHICLE & EQUIPMENT									
651-000-654.000	DPW CONTRACTING REVENUES	1,500.00	0.00	0.00	0.00	0.00	0.00	1,500.00	0.00
651-000-664.000	INTEREST & DIVIDENDS	4,500.00	515.44	846.50	846.50	0.00	0.00	3,653.50	18.81
651-000-670.000	INTERDEPARTMENT RENTALS	364,513.00	30,597.68	48,517.37	48,517.37	0.00	0.00	315,995.63	13.31
651-000-671.000	MISC REIMBURSEMENTS	400.00	0.00	0.00	0.00	0.00	0.00	400.00	0.00
651-000-699.000	TRANSFER FROM FUND BALANCE	77,530.00	0.00	0.00	0.00	0.00	0.00	77,530.00	0.00

Fund 651 - MOTOR VEHICLE & EQUIPMENT:  
 TOTAL REVENUES 448,443.00 31,113.12 49,363.87 0.00 399,079.13 11.01

TOTAL REVENUES - ALL FUNDS 5,039,116.00 185,409.06 342,669.89 0.00 4,696,446.11 6.80

EXPENDITURE REPORT

PERIOD ENDING 02/28/2023

% Fiscal Year Completed: 16.16

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 02/28/23 INCR (DECR)	YTD BALANCE 02/28/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDTG USED
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Fund 651 - MOTOR VEHICLE & EQUIPMENT  
 001 - ADMINISTRATION

448,441.00	14,763.39	22,670.08	629.78	425,141.14	5.20
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Fund 651 - MOTOR VEHICLE & EQUIPMENT:

TOTAL EXPENDITURES

448,441.00	14,763.39	22,670.08	629.78	425,141.14	5.20
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TOTAL EXPENDITURES - ALL FUNDS

4,715,211.00	293,609.77	533,760.83	117,030.13	4,064,420.04	13.80
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User: NAN  
 DB: Cass City  
 PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 02/28/23	YTD BALANCE 02/28/2023	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BGDGT USED
			INCR (DECR)	NORM (ABNORM)			
Fund 101 - GENERAL FUND							
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		1,916,506.00	32,788.15	51,413.26	0.00	1,865,092.74	2.68
TOTAL EXPENDITURES		1,916,364.00	121,913.32	257,391.17	5,807.10	1,653,165.73	13.73
NET OF REVENUES & EXPENDITURES		142.00	(89,125.17)	(205,977.91)	(5,807.10)	211,927.01	
Fund 202 - MAJOR STREET							
Fund 202 - MAJOR STREET:							
TOTAL REVENUES		411,849.00	89.97	158.73	0.00	411,690.27	0.04
TOTAL EXPENDITURES		282,834.00	32,390.40	40,077.13	0.00	242,756.87	14.17
NET OF REVENUES & EXPENDITURES		129,015.00	(32,300.43)	(39,918.40)	0.00	168,933.40	
Fund 203 - LOCAL STREET							
Fund 203 - LOCAL STREET:							
TOTAL REVENUES		447,918.00	477.45	799.45	0.00	447,118.55	0.18
TOTAL EXPENDITURES		415,432.00	16,991.60	29,518.29	0.00	385,913.71	7.11
NET OF REVENUES & EXPENDITURES		32,486.00	(16,514.15)	(28,718.84)	0.00	61,204.84	
Fund 244 - ECONOMIC DEVELOPMENT							
Fund 244 - ECONOMIC DEVELOPMENT:							
TOTAL REVENUES		837.00	22.30	37.86	0.00	799.14	4.52
TOTAL EXPENDITURES		837.00	0.00	940.00	0.00	(103.00)	112.31
NET OF REVENUES & EXPENDITURES		0.00	22.30	(902.14)	0.00	902.14	
Fund 401 - CAPITAL PROJECTS: SEEGER STREET PROJECT							
Fund 401 - CAPITAL PROJECTS: SEEGER STREET PROJECT:							
TOTAL REVENUES		35,628.00	7.56	18.49	0.00	35,609.51	0.05
TOTAL EXPENDITURES		35,424.00	6,860.74	8,754.09	0.00	26,669.91	24.71
NET OF REVENUES & EXPENDITURES		204.00	(6,853.18)	(8,735.60)	0.00	8,939.60	
Fund 408 - WATER RECREATION FUND							
Fund 408 - WATER RECREATION FUND:							
TOTAL REVENUES		0.00	0.00	6.09	0.00	(6.09)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	6.09	0.00	(6.09)	
Fund 590 - WASTEWATER TREATMENT							
Fund 590 - WASTEWATER TREATMENT:							
TOTAL REVENUES		897,101.00	68,409.78	136,109.90	0.00	760,991.10	15.17
TOTAL EXPENDITURES		897,020.00	63,310.28	115,577.90	109,503.25	671,938.85	25.09
NET OF REVENUES & EXPENDITURES		81.00	5,099.50	20,532.00	(109,503.25)	89,052.25	
Fund 591 - WATER SYSTEM							
Fund 591 - WATER SYSTEM:							
TOTAL REVENUES		880,234.00	52,500.73	104,762.24	0.00	775,471.76	11.90
TOTAL EXPENDITURES		718,259.00	37,380.04	58,832.17	1,090.00	658,336.83	8.34
NET OF REVENUES & EXPENDITURES		161,975.00	15,120.69	45,930.07	(1,090.00)	117,134.93	



PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR		YTD BALANCE		ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDT USED
			MONTH 02/28/23 INCR (DECR)	02/28/2023	NORM (ABNORM)	02/28/2023			
Fund 651 - MOTOR VEHICLE & EQUIPMENT									
Fund 651 - MOTOR VEHICLE & EQUIPMENT:									
TOTAL REVENUES									
		448,443.00	31,113.12	49,363.87		0.00	399,079.13		11.01
		448,441.00	14,763.39	22,670.08		629.78	425,141.14		5.20
		2.00	16,349.73	26,693.79		(629.78)	(26,062.01)		
NET OF REVENUES & EXPENDITURES									
TOTAL REVENUES - ALL FUNDS									
		5,039,116.00	185,409.06	342,669.89		0.00	4,696,446.11		6.80
		4,715,211.00	293,609.77	533,760.83		117,030.13	4,064,420.04		13.80
		323,905.00	(108,200.71)	(191,090.94)		(117,030.13)	632,026.07		
NET OF REVENUES & EXPENDITURES									



**THE VILLAGE OF CASS CITY  
FRANCHISE GRANTED TO  
Semco Energy Company**

**Proposed Ordinance No.195**

An Ordinance, granting to Semco Energy Company, a Michigan corporation, its successors and assigns, the right, power and authority to lay, maintain and operate gas mains, pipes and services on, along, across and under the highways, streets, alleys, bridges, waterways, and other public places, and to conduct a local high fiber business in the Village of Cass City, located in Tuscola County, Michigan, for a period of thirty years.

THE VILLAGE OF CASS CITY ORDAINS:

**Section 1. GRANT OF FRANCHISE.** The Village of Cass City, located in Tuscola County, Michigan (the "Village"), hereby grants to SEMCO Energy Gas Company, a division of SEMCO Energy, Inc., a Michigan corporation, its successors and assigns, (the "Grantee") the right, power and authority to construct, lay, operate, maintain and replace in the public streets, highways, alleys and other public places in the Village of Cass City, Michigan, all needful and proper gas pipes, mains, conductors, service pipes and other apparatus and facilities requisite for the manufacture, transmission and distribution of gas for all purposes to the Village of Cass City, and the inhabitants thereof, and for conducting gas elsewhere to supply neighboring cities, villages and other territories supplied with gas by said Grantee, for a period of thirty years.

**Section 2. CONSIDERATION.** In consideration of the rights, power and authority hereby granted, Grantee shall faithfully perform all things required by the terms hereof.

**Section 3. CONDITIONS.** No highway, street, alley, bridge or other public place used by Grantee shall be obstructed longer than necessary during the work of construction or repair, and shall be restored to as good order and condition as when Grantee commenced the work. All of Grantee's pipes and mains shall be so placed in the highways and other public places as not to unnecessarily interfere with the use thereof for highway purposes. Grantee will use its best efforts to not unreasonably interfere with or disrupt any public utility apparatus or facilities operated by the Village and, to the extent Grantee interferes with or disrupts any such public utility apparatus or facilities, Grantee shall restore such apparatus or facilities to as good order and condition as when Grantee commenced work.

**Section 4. HOLD HARMLESS.** Grantee shall at all times keep and save the Village free and harmless from all loss, costs and expense to which it may be subject by reason of the Grantee's negligent construction and negligent maintenance of the structures and equipment hereby authorized. If any action is commenced against the Village resulting from Grantee's negligent construction and maintenance, Grantee shall, upon notice, defend the Village and save it free and harmless from all loss, cost and damage arising out of such negligent construction and maintenance.

**Section 5. FRANCHISE NOT EXCLUSIVE.** The rights, power and authority herein granted, are not exclusive. Either manufactured or natural gas may be furnished hereunder.

**Section 6. RATES.** Grantee shall charge for gas furnished the rates, charges and special taxes as approved from time to time by the Michigan Public Service Commission, or its successors having authority and jurisdiction to fix and regulate gas rates and charges, or as otherwise pennitted or required by applicable Jaw or tariff, for the tenn of this franchise. Such rates shall be subject to Commission review and change at any time upon petition therefore being made by either said Village, acting by its Village Board, or by said Grantee.

**Section 7. REVOCATION.** The franchise granted by this ordinance is subject to revocation upon sixty (60) days written notice by the party desiring such revocation.

**Section 8. MICHIGAN PUBLIC SERVICE COMMISSION JURISDICTION.** Grantee shall, as to all other conditions and elements of service not herein fixed, be and remain subject to the reasonable rules and regulations of the Michigan Public Service Commission or its successors, applicable to gas service in said Village and shall provide service in accordance with the temls and conditions set forth in its applicable tariff as approved from time to time by the Michigan Public Service Commission or its successors.

**Section 9. SUCCESSORS AND ASSIGNS.** The words "SEMCO Energy Gas Company" and "SEMCO Energy, Inc.," wherever used herein, are intended and shall be held and construed to mean and include SEMCO Energy Gas Company and *its* parent, subsidiaries, successors, affiliates, and assigns, whether so expressed or not. The word "Grantee," wherever used herein, is intended and shall be held and construed to mean and include SEMCO Energy Gas Company, SEMCO Energy, Inc., and the successors and assigns of each, whether so expressed or not. Grantee may assign the rights and obligations under this agreement as long as the Grantee provides prior written notice to the Village of any such assignment.

**Section 10. FORCE MAJEURE.** The Grantee shall not be liable for failure to furnish service as herein provided, or for any breach of the Grantee's obligations hereunder, if such failure or breach is caused by acts of God, labor troubles, riot, or any other causes or contingencies not reasonably within the control of the Grantee.

**Section 11. EFFECTIVE DATE.** Upon adoption, the Village Clerk shall deliver to Grantee a certified copy of this ordinance. Additionally, the Village shall publish this ordinance within thirty (30) days of its adoption and this ordinance shall take effect upon the day after the date of publication thereof, continuing for a term of thirty (30) years from that date; provided, however, it shall cease and be of no effect after sixty (60) days from its adoption unless within said period the Grantee shall accept the same in writing filed with the Village Clerk. Upon acceptance and publication hereof, the ordinance shall constitute a contract between said Village and said Grantee.

Ayes: \_\_\_\_\_  
Nays: \_\_\_\_\_  
Date Passed: \_\_\_\_\_

Attested, by Order of the Village of  
Cass City, Tuscola County, Michigan

\_\_\_\_\_  
Cass City Village Clerk

\_\_\_\_\_  
Cass City Village President

**CERTIFICATION**

The undersigned, being the duly qualified and acting Clerk of Cass City Village, Tuscola County, Michigan, hereby certifies that: (1) the foregoing is a true and complete copy of a resolution duly adopted by the Village Board at a regular meeting held on the \_\_\_ day of \_\_\_\_\_, 2023 at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records *in* my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and, (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Cass City Village Clerk

**ACCEPTANCE**

SEMCO Energy Gas Company, a division of SEMCO Energy, Inc., the Grantee under a Franchise approved by Village of Cass City, County of Tuscola, Michigan, hereby accepts the Franchise, pursuant to the terms and conditions thereof.

Dated: \_\_\_\_\_

**SEMCO Energy Gas Company,  
a division of SEMCO Energy, Inc.**

By: \_\_\_\_\_

Colleen Starring  
President SEMCO Energy Gas Company

109461.000006 4874-7486-5993.1



## **MEMO**

Date: 3/27/23

To: Village Council

From: Debbie Powell

Re: Purchase of Ferric Chloride for the Wastewater Treatment Plant

The Wastewater Treatment plant needs to purchase a load of Ferric Chloride from Haviland Corporation. Ferric Chloride is used to remove phosphorus from our effluent. Excessive amounts of phosphorus will cause algae growth in the Cass River and would be a violation of our NPDES permit.

We have been able to limit our Ferric orders to once a year, the last order was February 2022.

The cost of the load of Ferric Chloride to not exceed \$13,900.00

Funds are available in #590-002-743.

**MOTION: TO APPROVE THE PURCHASE OF FERRIC CHLORIDE FROM HAVILAND CORPORATION, FOR THE WASTEWATER TREATMENT PLANT IN THE AMOUNT OF \$13,780.80**







*Moving Forward Working Together*

**TO:** Village President and Council  
**FROM:** Debbie Powell, Village Manager  
**DATE:** March 27, 2023  
**SUBJECT:** Approve Purchase of Fencing for Bark Park

The Cass City Bark Park Committee has been fundraising since the beginning of September 2022 to establish a dog park in the Municipal Park of the Village of Cass City. A fund has been established by the Village of Cass City to be the fiduciary for the project.

The Bark Park Committee has received two quotes for the fencing. One is from Halfway Fence Company in the amount of \$22,597.26. The other quote is from Action Fence in the amount of \$26,439.00.

The donations collected by the Village for the Bark Park total \$25,300. As the Halfway Fence estimate amount is within the funds on hand, and they are a vendor in good standing with the Village, staff recommends their estimate for approval.

**MOTION:** Approve purchase and installation of fencing from Halfway Fence Company for the Bark Park, in the amount of \$22,597.26, plus a 10% contingency.



Halfway Fence Company  
 1175 S Lackie Rd  
 Bad Axe, MI 48413  
 (989) 269-4070  
 halfwayfence@gmail.com  
 halfwayfenceco.com



# Estimate

**ADDRESS**

Amy Peters  
 989-872-5114  
 6468 Main St.  
 Cass City, MI 48726

ESTIMATE # 3287  
 DATE 03/16/2023  
 EXPIRATION DATE 04/16/2023

ACTIVITY	AMOUNT
----------	--------

PROPOSED PROJECT- DOG PARK  
 LOCATION: CASS CITY PARK  
 ATTN: AMY PETERS

**Sales**

22,597.26

**GALVANIZED CHAIN LINK**

Furnish and install approx. 690' of 5' high commercial galvanized coated chain link fencing with 2 - 4' wide walk gates, 1 - 5' wide walk gate, and 2 - 10' double drive gates with 9 GA fabric, 2-1/2" terminal and gate posts, 2" line posts, 1-5/8" top rail, 9 GA bottom tension wire, SCH-20 pipe, and all hardware and materials included. Gate and terminal posts set in concrete. LABOR & MATERIALS = \$22,597.26

HFCO proposes to furnish material and labor - in accordance with the above specifications, for the amount noted. Any alteration/deviation from the above specifications will become an extra charge over the estimate. Any unforeseen conditions at the time of installation that disrupt the project either by cost or time delay must be compensated with an extension of time, payment for direct cost, and additional overhead and profit to complete the project. All permits are the responsibility of the owner.

SUBTOTAL	22,597.26
TAX	0.00
<b>TOTAL</b>	<b>\$22,597.26</b>

**ACCEPTANCE OF PROPOSAL**

The above specifications and total amount of our investment are satisfactory and we hereby accept this proposal. We understand that any permits for the property are our responsibility. HFCO is authorized to do the work as specified.

Accepted By

Accepted Date

Licensed & Fully Insured  
License #2102200436

"Great Fences Make Great Neighbors"

# ACTION FENCE

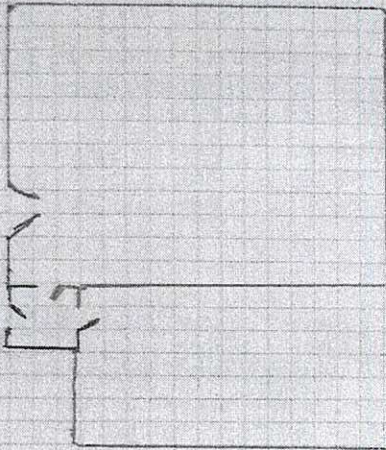
1047 Roods Lake Rd. • Lapeer, MI 48446  
Office: 810-667-7032 • Cell: 810-705-0203 • actionfencelapeer@gmail.com  
RUSS EDIE



COMPANY NAME/CONTACT PERSON <i>Cass City (Dog Park) Amy Peters</i>	PHONE	EXT.	DATE <i>3-14-23</i>
STREET	CELL PHONE <i>989-872-5114</i>		MISS DIG TICKET #
CITY STATE AND ZIP CODE	EMAIL		

We hereby submit specifications and estimates for:

- |  |   |  |                                    |
|--|---|--|------------------------------------|
| <input type="checkbox"/> Chain Link <i>9 gauge</i> | <input type="checkbox"/> Wood <input checked="" type="checkbox"/> | <input type="checkbox"/> Alum <input checked="" type="checkbox"/>      | <i>1</i> 5' walk                   |
| <input type="checkbox"/> Footage <i>690</i>        | <input type="checkbox"/> Fence Height <i>5'</i>                   | <input type="checkbox"/> Vinyl <input checked="" type="checkbox"/>     | <i>2</i> Other <i>4' walk</i>      |
| <input type="checkbox"/> Tension Wire <i>yes</i>   | <input type="checkbox"/> Color <i>Galv</i>                        | <input type="checkbox"/> Removal <input checked="" type="checkbox"/>   | <i>2</i> Gates <i>10 DBI Drive</i> |
|  |   | <input type="checkbox"/> Haul Away <input checked="" type="checkbox"/> |                                    |



\*Customer is responsible for the following (contract must be initialed):\*

- We are not responsible for anything unmarked underground: sprinklers, geothermal, wires, pool plumbing or wires, etc.
- Fence is not level. All posts are plumb and level, however, fencing follows grade to the best of our ability.**
- Any additional cost for line clearing or hard dig.
- Additional costs for removing excess soil or bringing soil.
- Deposit is required, no exception.
- We will install your fencing where you specify. **We are not a survey company.** If, at a later date, it is deemed fencing needs to be moved, there will be an additional charge.
- Should customer cause delay, the company shall have the right to invoice the customer for the full sales value of all material delivered or in process, together with the cost of the installation work already performed.
- There will be a time charge plus permit costs if you wish for us to pull the permit. Permit Fees will be due and paid up front.
- A 6% charge will be added to all debit/credit card payments.
- 12 Month Warranty on workmanship.

We propose to hereby furnish material and labor in accordance with above specifications, for the sum of: \_\_\_\_\_ dollars \$ *26439.00*

Payment to be made as follows:

<i>60% Down</i>	1st Deposit \$ _____
<i>20% Upon Start Date</i>	2nd Deposit \$ _____
<i>Balance Day of Completion</i>	Balance \$ _____

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. Customer will be responsible for all of Action Fence's costs and attorney fees related to the collection of unpaid contract balances or extras.

Authorized Signature: *Russ Edie*

NOTE: This proposal may be withdrawn by us if not accepted within *10* days.

**Acceptance of Proposal** – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature \_\_\_\_\_ Date of Acceptance \_\_\_\_\_

**Cass City Downtown Development Authority  
Minutes  
February 14, 2023**

The Meeting was brought to order at 1:34 pm by Vice Chair Prieskorn.

BOARD MEMBERS PRESENT: Eric Brown, Jon Ligrow, Amy Peters, Geraldine Prieskorn, David Weiler

EXCUSED: Cass City Chamber Administrator Kayla Klco, Jim Kranz, Dan Delamarter, Steve Erickson

VILLAGE STAFF PRESENT: Village Manager Debbie Powell, Administrative Assistant Linda Miller

**Motion to approve the minutes from the January 10, 2023 meeting by Weiler and supported by Peters. Motion Carried.**

No comments during Citizen Comments.

**Motion to approve the January 31, 2023, Financial Report was made by Brown and supported by Ligrow. Motion Carried.**

Tuscola County DDA Report: Report to be presented during EDC Meeting.

Chamber of Commerce: Jon Ligrow, a Chamber Board Member, mentioned the Annual Dinner is scheduled for Friday, April 14, 2023, at the VFW Hall. Also, the Chamber is looking for another possible fundraiser idea for this year.

DDA Board Vacancies: We received an application from Tyler Erla for one of the vacant DDA board memberships.

**Motion to approve the application from Tyler Erla for the DDA vacancy was made by Peters and supported by Ligrow. The motion was then rescinded by Peters and the support rescinded by Ligrow because this needs to be forwarded to the Village Council for appointment.**

**Motion to approve the appointment of Tyler Erla for one of the vacancies on the DDA Board with a term expiring May 1, 2027, be forwarded to the Cass City Village Council for their approval, was made by Peters and supported by Ligrow. Motion Carried.**

**Motion by Peters, supported by Brown to accept the 2022 Annual DDA Report. Motion carried.**

Professional Development: Debbie Powell mentioned we are scheduling a Training Session "Making Good Decisions Together" for March 22, 2023, at 5:30 pm the Hills & Dales Healthcare Corporate Services Building. We encourage all board and commission members to attend if possible.

By consensus, the meeting was adjourned at 1:43 p.m.

*Linda W. Miller*  
Administrative Assistant





Moving Forward Working Together

March 27, 2023

To: Village President and Council

From: Cass City Downtown Development Authority

RE: Appoint Joey Kreeger to the Cass City Downtown Development Authority

On March 14, 2023, the Cass City Downtown Development Authority voted to recommend:

Joey Kreeger to fill a vacant position on the Downtown Development Authority board with a term ending May 1, 2027.

The attached application is from Ms. Kreeger citing her interest to serve on the board. This request asks that you approve their nomination to the Downtown Development Authority.

**MOTION: Approve appointing Joey Kreeger to fill a vacant position on the Cass City Downtown Development Authority with a term ending May 1, 2027.**

In accordance with Federal Law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age or disability.

This institution is an equal opportunity provider and employer.

6506 Main St., P.O. Box 123, Cass City, MI 48726 \* 989-872-2911 \* Fax 989-872-4855 \*  
TTY 989-872-4742 or e-mail: [casscity.org](mailto:casscity.org)






# BOARDS & COMMISSIONS APPLICATION

Thank you for your interest and expressed willingness to serve as an official for the Village of Cass City! This application will inform the President and Council with information pertaining an appointment to a Village Board or Commission. Once the application is completed, the Village Manager and Village President will review the materials and make a recommendation to the Village Council, who will vote on the final appointment. All applicants will have the opportunity to be interviewed by the Village Council during a regularly scheduled meeting. The Village has a goal of reviewing all appointments within 30 days *when a position is vacant*. If a position is not vacant, applications will be filed for two years from their submission date and applicants will be notified if they are considered for vacant seat during that time.

NAME: Kreeger July L U.S. Citizen  Yes  No  
Please Print: Last First M.I.

ADDRESS:   
Number Street City State Zip

PHONE:                                             
Home Cell Work

EMAIL: 

I am interested in serving on . . .

Boards/Committees	Function	Meeting Times
<input checked="" type="checkbox"/> Downtown Development Authority & Economic Development Commission (4-year term)	<ul style="list-style-type: none"> <li>To promote and enhance in the Downtown District</li> <li>To guide decisions that affect the industrial park</li> </ul>	1:30 PM, Second Tuesday of the Month
<input type="checkbox"/> Planning Commission (3-year term)	<ul style="list-style-type: none"> <li>To develop the Master Plan, provide input on zoning, and inform the village council on public works and community development matters</li> </ul>	7:00 PM, Third Wednesday of the Month
<input type="checkbox"/> Zoning Board of Appeals (3-year term)	<ul style="list-style-type: none"> <li>To determine variance requests and hear appeals of the Village's zoning administrator's decisions</li> </ul>	May of Each Year, Then as Required
<input type="checkbox"/> Other: _____		

*When you have completed this application please:*

**Mail, drop off, or utilize outside drop box:**  
Village of Cass City  
PO Box 123  
6506 Main Street  
Cass City, MI 48726

**Email to:**  
Village Manager Debbie Powell  
ccmanager@casscity.org

**Fax:**  
(989) 872 - 4855



**I Have Experience In . . .**

- DDA/EDC*
- Architecture & Landscape Architecture
  - Commercial & Residential Development
  - Downtown Retail
  - Historic Preservation
  - Marketing & Promotion
  - Planning & Zoning

- Planning Commission*
- Building Construction
  - Civil Engineering
  - Code Enforcement
  - Land Use Planning
  - Real Estate Development

- Zoning Board of Appeals*
- Building Construction
  - Civil Engineering
  - Land Use Planning
  - Real Estate & Development Law

- Other Skills*
- Accounting & Financial Management
  - Arts & Culture
  - Executive Leadership
  - General Board Experience
  - Grants & Fund Development

**Note:** Lack of experience in these areas does not disqualify someone from serving, but these skills provide an overview of the matters handled by the boards and committees.

**Background Information**

*Applicant may attach resume, CV, or other relevant materials when applying.*

**Educational Background:**

---



---

**Professional Qualifications and/or Work Experience:**

*Broker @ Rosegold Realty*

---



---

**Community Organizations and Volunteer Experience:**

*Pinktober - CC / Love for Lexi Pay it forward fund  
Volunteer often*

---



---

**Why would you like to serve on a board or commission?**

*I feel my love for our community  
and out of the box thinking would be an  
asset to your board.*

---



---

**References (2):**

NAME:  PHONE: 

NAME:  PHONE: 

**When you have completed this application please:**

**Mail, drop off, or utilize outside drop box:**  
 Village of Cass City  
 PO Box 123  
 6506 Main Street  
 Cass City, MI 48726

**Email to:**  
 Village Manager Debbie Powell  
 ccmanager@casscity.org

**Fax:**  
 (989) 872 - 4855

**Cass City Economic Development Corporation (EDC)**  
**Minutes**  
**February 14, 2023**

The Meeting was brought to order at 1:44 pm by Vice Chair Prieskorn

BOARD MEMBERS PRESENT: Eric Brown, Jon Ligrow, Amy Peters, Geraldine Prieskorn, David Weiler, and Tuscola EDC Director Steve Erickson joined the meeting at 1:56 pm.

EXCUSED: Cass City Chamber Administrator Kayla Klco, Jim Kranz, Dan Delamarter

VILLAGE STAFF PRESENT: Village Manager Debbie Powell, Administrative Assistant Linda Miller

**Motion to approve the minutes from the January 10, 2023, meeting by Ligrow and supported by Weiler. Motion Carried.**

No comments during Citizen Comments.

**Motion to approve the January 31, 2023, Financial Report was made by Peters and supported by Brown. Motion Carried.**

Tuscola County EDC Report: Tuscola EDC Director Steve Erickson said the \$600,000 grant money for the Nestle building cleanup will all be spent in the next few months. It will take another 1 1/2 to 2 years before the building is accessible. However, the Nestle Building project is still moving forward.

Tuscola EDC remains in talks with DTE Energy officials to address “dirty power” problems in Tuscola County and throughout the Thumb Region. DTE is bringing in another power line to backup present power to solve voltage problems, but this is a two-year project. This is not going to work for the businesses. Erickson noted the need to continue talks with DTE, legislators and stakeholders for continued improvements.

Since County Commissioners cannot get involved with millage campaigns, the EDC has been asked to run a millage campaign for a new jail. They are creating a video with local people commenting on the importance of having proper jail facilities. This campaign will start on April 1<sup>st</sup>.

**Motion to approve the appointment of Tyler Erla for one of the vacancies on the EDC Board with a term expiring May 1, 2027, be forwarded to the Cass City Village Council for their approval, was made by Peters and supported by Ligrow. Motion Carried.**

Cultural Center Exterior: Debbie Powell mentioned the need to spruce up the exterior of the Cultural Center. When DTE asks for a community service project, she will suggest they scrape and paint the doors and steps to give the front a cleaner appearance. It was agreed by consensus that Powell will apply for an Anne S. Laetham grant through the Tuscola County Community Foundation for purchasing the needed materials for this improvement project.

**Motion to approve the 2022 Annual EDC Report by Peters and supported by Weiler. Motion carried.**

Professional Development: Debbie Powell mentioned we are scheduling a Training Session "Making Good Decisions Together" for March 22, 2023, at 5:30 pm the Hills & Dales Healthcare Corporate Services Building. We encourage all board and commission members to attend if possible.

By consensus, the meeting was adjourned at 2:25 p.m.

*Linda W. Miller*  
Administrative Assistant



Moving Forward Working Together

March 27, 2023

To: Village President and Council

From: Cass City Economic Development Corporation

RE: Appoint Joey Kreeger to the Cass City Economic Development Corporation

On March 14, 2023, the Cass City Economic Development Corporation voted to recommend:

Joey Kreeger to fill a vacant position on the Economic Development Corporation board with a term ending May 1, 2027.

The attached application is from Ms. Kreeger citing her interest to serve on the board. This request asks that you approve their nomination to the Economic Development Corporation.

**MOTION: Approve appointing Joey Kreeger to fill a vacant position on the Cass City Economic Development Corporation with a term ending May 1, 2027.**

In accordance with Federal Law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age or disability.

This institution is an equal opportunity provider and employer.

6506 Main St., P.O. Box 123, Cass City, MI 48726 \* 989-872-2911 \* Fax 989-872-4855 \*  
TTY 989-872-4742 or e-mail: [casscity.org](mailto:casscity.org)





TO: Village Council  
FROM: Debbie Powell, Village Manager  
DATE: March 27, 2023  
RE: March 2023 Manager's Report

March brings with it Spring and I am already thinking ahead, anticipating summer and sunshine.

#### **PARKS AND RECREATION STAFFING**

This past month, I have been working on filling the vacant Director of Community Development position which encompasses Parks and Recreation along with Economic Development. I anticipate bringing forward a recommendation on a new hire soon. This position is for a department head. In accordance with the Village's Hiring Policy, it requires Village Council approval. I have also been working on staffing for the Pool and Day Camp. I'm pleased to report that both the Pool Coordinator and Day Camp Coordinator positions are filled. Next, the Village will advertise for our summer lifeguards to complete training and certifications before the pool opens Memorial Day weekend.

#### **TRAINING OFFERED TO COUNCIL, BOARDS AND COMMISSIONS**

On March 23, from 5:30 – 7:30 pm training was held at the corporate offices of Hills and Dales Hospital. The training was offered to Village Council, Boards, and Commissions. Wendy Rampson, Director of Programs and Outreach for the Michigan Association of Planning presented on "Making Good Decisions Together." It was good training on working together, making good decisions that will keep us out of court, and the importance of our respective roles. There was also a refresher on the Open Meetings Act and the Freedom of Information Act and how important it is for government to have transparency and accountability. Training for our Planning Commission and Zoning Board of Appeals members is required by law. We plan to offer another training opportunity in October.

### **VILLAGE REQUEST FOR ANNEXATION OF INDUSTRIAL PARK PROPERTY**

You may have noticed the newspaper advertisements, required by law, concerning our request of Tuscola County to annex the newly acquired property in the Industrial Park as part of the Village. This property was formerly owned by the Hillaker family. The Village Council and the Cass City Economic Development Corporation were in favor of purchasing this 8+ acre parcel when it became available for future development. The public hearing for the annexation will take place at the Tuscola County Board Meeting on Thursday, March 30, at 9:00 am. I plan to be in attendance to speak in support of the annexation.

### **UPCOMING MEETINGS IN APRIL AND MAY**

The Village Council holds their Committee of the Whole meetings bi-monthly. There is no meeting for April. There will be a May Committee of the Whole meeting on Wednesday, May 10 at **6:00 pm** at the Municipal Building to discuss the wastewater treatment plant project and the financial impact on the Village and ratepayers. Our financial consultants will be at the meeting to present and answer questions. The public is invited to attend.

As the Village implements the Rental Inspection Program, there have been several interested parties who have been attending our Public Safety and Personnel Committee meetings. The next Public Safety and Personnel Committee meeting where the Rental Inspection Program will be discussed will be held on Thursday, April 13 at 4:00 pm at the Municipal Building, and the public is invited.

### **NEW SPRING BANNERS FOR MAIN STREET**

The Village and Cass City Public Schools are working together to bring a new look to our downtown this spring. The Village has funds from our Community Promotion millage for such items as banners and decorating Main Street. We will partner with the school to install banners with the senior pictures of the 2023 graduating class. We were really excited when we realized that we had enough polls with the Village's and those in the High School parking lot to showcase our graduating class. The banners will be shipped next week and we look forward to installing them in April.

Happy Spring to All

###





Moving Forward Working Together

Office of the Clerk/Treasurer  
March 2023

The focus for the month of March is: “How safe is our money?”

After the collapse of several banks in our country this month, and the focus on the security of funds over the \$250,000 FDIC threshold, everybody wants to know, “How secure is our cash?”

Today in INC. Magazine, an article called, “5 Questions You Need to Ask Your CFO Right Now!” describes just how company founders should reexamine their financial position. Below are their questions, and our answers:

1. Where do we keep our cash – and how do we diversify it?

The Village of Cass City holds its liquid cash and investments in 5 local Banks/Credit Unions, with only one institution holding a national presence. All funds are distributed so that they are 100% insured at all times. Our investments are in Simple Checking Accounts, Certificates of Deposit, and ICS Accounts (where the funds are transferred overnight to partner banks) to ensure the funds insurability. These funds are reviewed annually during our annual financial audit and reported back to the Village Council/Budget and Finance on their current safety status.

2. What’s our cash burn rate and our cash runway?

Burn rate is the amount of money a business needs in a certain period—usually a month—to cover all expenses. The burn rate tells you how quickly your business “burns through” cash. The Village of Cass City’s burn rate follows the seasonal cycle of the municipality ebb and flow of revenues and expenditures. Savings are invested post-tax season to save for use, if necessary, during the pre-tax season.

The cash runway is the amount of time until available cash runs out. Since there are standards set in place regarding municipal fund balance levels, which the Village follows, it is hard to run out of cash if best practices for fund balances are followed.

These cycles are heavily monitored by management, the Budget and Finance Committee, and the annual audit.



The cash burn rate and cash runway are important because the Village must stay liquid enough to keep the bills paid, and maintain a fund balance and its corresponding investments, to pay bills during the pre-tax period and for unexpected costs.

3. How many of our customers are in tech?

The Village of Cass City does not accept any form of cryptocurrency. Since its value changes within seconds, it is not feasible to accept crypto for payment of village taxes, water/sewer, or miscellaneous invoices. Customers wishing to use cryptocurrency would be advised to convert to U.S. Dollars prior to payment.

4. Where do our vendors bank?

Local vendors tend to bank locally. Local municipalities bank locally. The Village of Cass City purchases locally whenever possible. Corporate vendors may have banks out of the area, but we do not have any indicators to know for sure. We have not had any banking issues with any of our vendors to date.

5. What is our relative risk level?

The Village of Cass City's view on investments are Safety, Liquidity and Yield, in that order. Though high returns on investments (yield) would be helpful on the financial reports, our first goal is to protect the principal (safety) and have cash available when needed (liquidity). The Village of Cass City has a highly conservative nature of investing, it does not invest in stocks nor commercial paper. Our investments are considered low risk, and highly safe.

With the oversight of management, the Budget and Finance Committee and the annual audit, we can easily reassure our community that the village funds are reviewed on a regular basis, and cash and investment levels are in line with budget and activity levels.

In the past two weeks, we have been reviewing financials from our local banks provided to reassure their customers on the safety of their assets. For years, our auditors have advised us to monitor the insurability of village funds, and the day has come to show how important it is to do exactly that!

Nanette Walsh, Clerk/Treasurer

**VILLAGE OF CASS CITY**  
**DEPARTMENT OF UTILITIES**  
**VILLAGE COUNCIL SUMMARY REPORT**  
**MARCH 2023**

The following is a summary report for the activities that took place at the Wastewater Treatment Plant and Department of Public Works for the past month.

**WASTEWATER TREATMENT PLANT**

The Wastewater Treatment Plant Staff continue to work on items scheduled from the Preventative Maintenance Program.

Additional items that were completed:

- All three lift stations have been checked for routine maintenance and they are operating well.
- We have completed our monthly Cyanide testing and the data has been sent to the state.
- RJ met with MIEGLE on IPP with the request for the program to be deferred.
- RJ obtained NPDES required Industrial Storm Water operator certification
- The crew has continued to do general/routine maintenance around the plant.
- Lab continuing water testing.
- Lab has begun spring Lagoon testing.

**There were no violations of our NPDES permit for the month of January.**

The average flows treated were:      225,000 gals/day for February 2023

228,000 gals/day for February 2022

**DEPARTMENT OF UTILITIES**

**VILLAGE COUNCIL SUMMARY REPORT PAGE 2**

**DEPARTMENT OF PUBLIC WORKS**

**WATER DEPARTMENT**

- **The Bacti samples and Arsenic samples were completed, and Water Reports filed as required by the MDEQ.**
- Al checked on high water bills
- Al did miss digs for the month
- **The month of February 2023: The wells pumped 8.404 million gallons of water**
- **The average daily pumpage for February 2023: 300,000 gallons**
- **The average daily pumpage for February 2022: 305,000 gallons**

**PUBLIC WORKS**

- Performed routine maintenance on the Village Trucks and equipment.
- Snow plowing/salting streets used approximately 150 tons of Salt through the winter
- Began Patching the streets with the spring warmup
- Trimmed trees along Main Street
- Removed trees:
  - 2 at the intersection of Woodland and Main
  - Oak and Seed

Submitted by,

RJ Klaus

Director of Public Utilities

# Cass City Police Department

6506 Main Street

P.O. Box 123

Cass City, Michigan 48726-0123

Phone: (989) 872-2911

Fax: (989) 872-4855

email: [ccpdfreeman@casscity.org](mailto:ccpdfreeman@casscity.org)

March 23, 2023

## Police Activity Report for March 2023

Calls for service in March 2023 (106 *complaints*) have *increased* from February 2023 (105 *complaints*). It should be noted that the *monthly comparison* is 28 days to 23 days.

- Calls for service have *increased* in **2023** (372 *complaints*) from the same reporting period in **2022** (344 *complaints*).
- The department received a grant from Homeland Security for new Panasonic Toughbooks, docking stations, antennas, and modems for all three (3) patrol vehicles. We anticipate an installation time of mid-summer.
- Code Enforcement received approval for a tire collection trailer from Tuscola County Recycling; however, the trailer is not available this year until September 16, 2023. The annual Village Cleanup Day will be postponed to coincide with that date.

## Comparing the same reporting period in 2023 to 2022

- Assaults have *increased*.
- Burglary has *decreased*.
- Larceny has stayed the *same*.
- Damage to Property has *increased*.
- Fraud complaints have *increased*.
- Traffic Crashes have *decreased*.
- Traffic and Parking Violations have *increased*.
- Family Offense-Other and Family-Child Abuse/Neglect have *decreased*.

## **Code/Ordinance Enforcement**

*Comparing the same YTD reporting period in 2023 to 2022*

- **2023** (57 cases), **2022** (115 cases).

*The statistics/numbers below for 2023 do NOT include open code violations from previous years.*

- 4 properties with *Blight/Rubbish* violations.
- 17 *Vacant Properties*. We are continually updating and registering properties.
- 2 *Animal Complaints*.
- 2 *Golf Carts/ORV/ATV* traffic stops for non-compliance of ordinance.
- 23 *Inoperable Vehicle Ordinance* violations.
- 4 *Recreational Vehicle Storage* violations.
- 0 properties in violation of the *Grass/Weed Ordinance*.

***These numbers are total complaints investigated. Attached is an Offense Report indicating violation, location, and status of the investigation.***

## **Meetings**

- Chief Freeman & Sgt Pierce attended the Village Council Meeting.
- Chief Freeman & Sergeant Pierce attended the Personnel & Public Safety Meeting.
- Sergeant Pierce attended LEAD Tuscola.

## **Training**

- The department completed First Aid/CPR/AED training.
- Officer Wessels is now a certified Emergency Medical Responder.
- The department has completed online training for use of the Intoxilyzer 9000. The Intoxilyzer will replace the current Datamaster used for OWI arrests. The hands-on portion of the training is pending until April and/or May.

## **Significant Events Investigated in March**

- Flee & Elude/R&O
- Mental Health Petition
- Multiple Fraud/Identify Theft
- Possession of Controlled Substance
- 3 Suicidal Person Complaints
- Extortion

## **Public Relations**

- Officer Wessels participated in a practice with the Cass City High School baseball team.
- Due the anticipation of a large crowd, Officer Jobes was present during the Cass City vs Lakers basketball game.

Offense Count Report

Report Criteria:

Start Offense	End Offense	Officer
01000	PTL	ALL
<b>FEB</b>	<b>MAR</b>	
02/01/2023-02/28/2023	03/01/2023-03/23/2023	

Offense	Description	FEB	MAR
13001	NONAGGRAVATED ASSAULT	2	0
13003	INTIMIDATION/STALKING	0	2
21000	EXTORTION	0	1
23007	LARCENY - OTHER	1	0
26001	FRAUD - FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	1	0
26003	FRAUD - IMPERSONATION	0	1
26008	FRAUD - HACKING/COMPUTER INVASION	1	0
29000	DAMAGE TO PROPERTY	1	0
35001	VIOLATION OF CONTROLLED SUBSTANCES ACT	0	1
38001	FAMILY - CHILD ABUSE/NEGLECT NONVIOLENT	1	0
38003	OTHER FAMILY OFFENSE	0	2
41002	LIQUOR VIOLATIONS - OTHER	1	0
48000	OBSTRUCTING POLICE	1	0
50000	OBSTRUCTING JUSTICE	2	0
53001	DISORDERLY CONDUCT	0	1
54002	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	1	0
54003	TRAFFIC OFFENSE	6	6
55000	HEALTH AND SAFETY	2	3
57001	TRESPASS	1	0
72000	ANIMAL CRUELTY	1	0
91001	DELINQUENT MINORS	0	2
92002	INCAPACITATION	0	1
93001	TRAFFIC CRASH	3	0
93002	NONTRAFFIC CRASH	1	3
93003	TRAFFIC VIOLATION - CIVIL	4	11
93004	PARKING	17	15
93006	TRAFFIC POLICING	3	6
93007	TRAFFIC SAFETY	1	0
93008	BREATHALYZER INSPECTION	1	1
94002	FALSE ALARM ACTIVATION	2	3
98003	PROPERTY INSPECTION	0	1
98004	OTHER INSPECTION	10	10
98006	CIVIL MATTER	6	3
98007	SUSPICIOUS SITUATION	5	2
98008	FOUND/LOST PROPERTY	1	1
99001	SUICIDE OR ATTEMPT	2	2
99002	NATURAL DEATH	1	0
99007	PUBLIC RELATIONS	2	1
99008	GENERAL ASSISTANCE-NON POLICE AGENCY	8	8
99009	GENERAL NON-CRIMINAL	1	3
99010H	RECREATIONAL VEHICLE STORAGE	1	2
99010J	INOPERABLE VEHICLE	6	5
99010N	UNNECESSARY NOISE	0	1
99010R	RUBBISH/GARBAGE IN YARD	0	1
99010S	SNOWMOBILES	0	1
99010T	ORV/ATV	0	2



**Offense Count Report**

**Report Criteria:**

Start Offense	End Offense	Officer
01000	PTL	ALL
<b>FEB</b>	<b>MAR</b>	
02/01/2023-02/28/2023	03/01/2023-03/23/2023	

Offense	Description	FEB	MAR
99010V	VACANT PROPERTY	1	0
99013	ASSIST TO ANOTHER POLICE AGENCY	7	4
<b>Totals:</b>		<b>105</b>	<b>106</b>

**Offense Count Report**

**Report Criteria:**

Start Offense	End Offense	Officer
99010	99010Z	ALL
<b>FEB</b>	<b>MAR</b>	
02/01/2023-02/28/2023	03/01/2023-03/23/2023	

Offense	Description	FEB	MAR
99010H	RECREATIONAL VEHICLE STORAGE	1	2
99010J	INOPERABLE VEHICLE	6	5
99010N	UNNECESSARY NOISE	0	1
99010R	RUBBISH/GARBAGE IN YARD	0	1
99010S	SNOWMOBILES	0	1
99010T	ORV/ATV	0	2
99010V	VACANT PROPERTY	1	0
<b>Totals:</b>		<b>8</b>	<b>12</b>

Offense Report

Report Criteria:

Start Date	End Date	Start Offense	End Offense	Status
01/01/2023	03/23/2023	99010	99010Z	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>9901-0 -- VILLAGE ORDINANCE VIOLATION</i>					Count: 1
23-000019	01/05/2023	Overnight Parking (Semi) - Sherman St & Huron St		FREEMAN, JAMES	Unfounded
<i>9901-0A -- ANIMALS</i>					Count: 2
23-000074	01/15/2023	Barking Dog - 6360 Houghton St		OWENS, WILLIAM	Closed
23-000098	01/19/2023	Aggressive Dog - 4153 Maple St (J Green)		FREEMAN, JAMES	Turned Over Animal Control
<i>9901-0H -- RECREATIONAL VEHICLE STORAGE</i>					Count: 4
23-000057	01/11/2023	Recreational Storage - 6414 Garfield Ave (D Kester)		MILLER, KENNETH	Open
23-000229	02/21/2023	Recreational Storage - 6337 Beechwood Dr (J Kuntz)		MILLER, KENNETH	Open
23-000270	03/02/2023	Recreational Storage - 6403 Beechwood Dr (E Hollis)		MILLER, KENNETH	Open
23-000271	03/02/2023	Recreational Storage - 4881 Hemlock Ln (D Vowel)		MILLER, KENNETH	Open
<i>9901-0J -- INOPERABLE VEHICLE</i>					Count: 23
23-000020	01/05/2023	Inoperable Vehicle - 6658 Huron St (S Ingram)		MILLER, KENNETH	Complied
23-000023	01/05/2023	Inoperable Vehicle - 4325 Woodland Ave (D Peters)		MILLER, KENNETH	Open
23-000024	01/05/2023	Inoperable Vehicle - 6632 Huron St (D Wilcox)		MILLER, KENNETH	Open
23-000051	01/10/2023	Inoperable Vehicle - 6379 Sixth St (J Hill)		MILLER, KENNETH	In Person Contact
23-000056	01/11/2023	Inoperable Vehicle - Parcel 035-500-471-0300-00 (T Welby)		MILLER, KENNETH	Complied
23-000059	01/11/2023	Inoperable Vehicle - 6447 Houghton St (C Caulkins)		MILLER, KENNETH	Complied
23-000060	01/11/2023	Inoperable Vehicle - 6446 Garfield Ave (A Nelson)		MILLER, KENNETH	Complied
23-000061	01/11/2023	Inoperable Vehicle - 4205 West St (K Rick)		MILLER, KENNETH	Notice Mailed
23-000062	01/12/2023	Inoperable Vehicle - 6370 Houghton St (W Sarles)		MILLER, KENNETH	Complied
23-000076	01/16/2023	Inoperable Vehicle - 6405 Sixth St (R Coy)		MILLER, KENNETH	Complied
23-000135	01/24/2023	Inoperable Vehicle - 6644 Garfield Ave (M Anderson)		MILLER, KENNETH	Open
23-000136	01/24/2023	Inoperable Vehicle - 6576 Third St (J Steadman)		MILLER, KENNETH	Complied
23-000161	02/01/2023	Inoperable Vehicle - 4557 Seeger St (J Carr)		MILLER, KENNETH	In Person Contact
23-000164	02/02/2023	Inoperable Vehicle - 6371 Seventh St (K Dexter)		MILLER, KENNETH	In Person Contact
23-000227	02/20/2023	Inoperable Vehicle - 4215 Sherman St (S Clark)		MILLER, KENNETH	Open
23-000230	02/21/2023	Inoperable Vehicle - 6628 Main St (K Boscaglia)		MILLER, KENNETH	Complied
23-000234	02/22/2023	Inoperable Vehicle - 6353 Seventh St (E Nizzola)		MILLER, KENNETH	Complied
23-000235	02/22/2023	Inoperable Vehicle - 6705 Third St (G Kile)		MILLER, KENNETH	Complied
23-000280	03/03/2023	Inoperable Vehicle - 6555 Church St (J Bouck)		MILLER, KENNETH	Complied
23-000289	03/06/2023	Inoperable Vehicles - 6466 Sixth St (S Wilson)		MILLER, KENNETH	Open
23-000310	03/09/2023	Inoperable Vehicle - 6706 Garfield Ave (A Tuckey)		MILLER, KENNETH	Notice Mailed
23-000323	03/13/2023	Inoperable Vehicle - 6457 Church St (T Torres)		MILLER, KENNETH	Open
23-000355	03/20/2023	Inoperable Vehicle - 6314 Main St (M Arthur)		MILLER, KENNETH	Open
<i>9901-0N -- UNNECESSARY NOISE</i>					Count: 2
23-000082	01/16/2023	Noise Complaint - 6694 Main St		WAGNER, JEFFREY	Unfounded
23-000345	03/17/2023	Noise Complaint - 4790 Hospital Dr (J McCoy)		MILLER, KENNETH	Closed
<i>9901-0R -- RUBBISH/GARBAGE IN YARD</i>					Count: 4
23-000042	01/09/2023	Rubbish on Property - 4282 West St (J Howell)		MILLER, KENNETH	Open
23-000043	01/09/2023	Rubbish on Property - 4631 Oak St (M Hawk)		MILLER, KENNETH	Open
23-000067	01/12/2023	Rubbish on Property - 6373 Sixth St (S Kokenos)		MILLER, KENNETH	Open
23-000368	03/23/2023	Rubbish on Property - 4455 Brooker St (M Grifka)		MILLER, KENNETH	Exceptional Clearance
<i>9901-0S -- SNOWMOBILES</i>					Count: 1
23-000281	03/04/2023	Snowmobiles		HARTZELL, WILLIAM	Closed

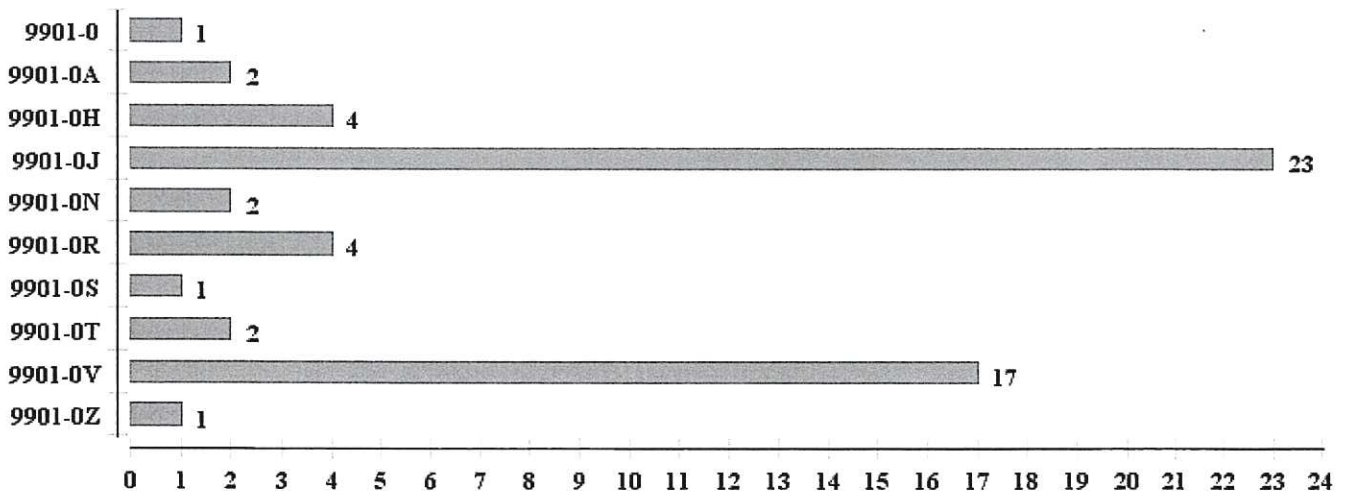
Offense Report

Report Criteria:

Start Date	End Date	Start Offense	End Offense	Status
01/01/2023	03/23/2023	99010	99010Z	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<b>9901-0T -- ORV/ATV</b>					Count: 2
23-000268	03/01/2023	ORV Violation - Garfield Ave & Vulcan St (J Verbeek)		PIERCE, RYAN	Closed
23-000365	03/22/2023	ORV/ATV Violation - Garfield Ave & Doerr Rd (J Puvalowski)		HARTZELL, WILLIAM	Closed
<b>9901-0V -- VACANT PROPERTY</b>					Count: 17
23-000026	01/05/2023	Vacant Property - 6215 Dale St		PIERCE, RYAN	Registered
23-000114	01/23/2023	Vacant Property - 6377 Seventh St (C Dotson)		PIERCE, RYAN	Registered
23-000115	01/23/2023	Vacant Property - 6395 Fourth St (P Astley)		PIERCE, RYAN	Notice Mailed
23-000116	01/23/2023	Vacant Property - 6327 Houghton St		PIERCE, RYAN	Notice Mailed
23-000117	01/23/2023	Vacant Property - 6371 Houghton St (D Manchester)		PIERCE, RYAN	Registered
23-000118	01/23/2023	Vacant Property - 6571 Houghton St		PIERCE, RYAN	Notice Mailed
23-000119	01/23/2023	Vacant Property - 6592 Third St (Bank of New York)		PIERCE, RYAN	Notice Mailed
23-000120	01/23/2023	Vacant Property - 6712 Third St		PIERCE, RYAN	Notice Mailed
23-000121	01/23/2023	Vacant Property - 4331 Seeger St		PIERCE, RYAN	Notice Mailed
23-000122	01/23/2023	Vacant Property - 4594 Seeger St		PIERCE, RYAN	Registered
23-000123	01/23/2023	Vacant Property - 4325 Sherman St		PIERCE, RYAN	Notice Mailed
23-000124	01/23/2023	Vacant Property - 4665 Hospital Dr (L Ross)		PIERCE, RYAN	Registered
23-000125	01/23/2023	Vacant Property - 4869 Hemlock Ln (N Leino)		PIERCE, RYAN	Registered
23-000126	01/23/2023	Vacant Property - 4663 Huron St		PIERCE, RYAN	Registered
23-000127	01/23/2023	Vacant Property - 6306 Pine St		PIERCE, RYAN	Registered
23-000134	01/24/2023	Vacant Property - 4062 E Nicholas Dr (B Chippi)		PIERCE, RYAN	Open
23-000188	02/08/2023	Vacant Property - 6694 Main St		PIERCE, RYAN	Notice Mailed
<b>9901-0Z -- ZONING</b>					Count: 1
23-000149	01/30/2023	Zoning Violation - 6191 Church St (N Adams)		FREEMAN, JAMES	Open
					<b>Total: 57</b>

Offense Activity Counts



Offense Count Report

Report Criteria:

Start Offense	End Offense	Officer
99010	99010Z	ALL
<b>2023</b>	<b>2022</b>	
01/01/2023-03/23/2023	01/01/2022-03/23/2022	

Offense	Description	2023	2022
99010	VILLAGE ORDINANCE VIOLATION	1	1
99010A	ANIMALS	2	7
99010B	BLIGHT	0	4
99010H	RECREATIONAL VEHICLE STORAGE	4	22
99010J	INOPERABLE VEHICLE	23	38
99010N	UNNECESSARY NOISE	2	1
99010R	RUBBISH/GARBAGE IN YARD	4	15
99010S	SNOWMOBILES	1	1
99010T	ORV/ATV	2	1
99010V	VACANT PROPERTY	17	24
99010W	WASTE COLLECTION	0	1
99010Z	ZONING	1	0
<b>Totals:</b>		<b>57</b>	<b>115</b>

Offense Count Report

Report Criteria:

Start Offense	End Offense	Officer
01000	PTL	ALL
<b>2023</b>	<b>2022</b>	
01/01/2023-03/23/2023	01/01/2022-03/23/2022	

Offense	Description	2023	2022
11001	SEXUAL PENETRATION PENIS/VAGINA - CSC 1ST DEGREE	0	1
13001	NONAGGRAVATED ASSAULT	4	2
13003	INTIMIDATION/STALKING	3	5
21000	EXTORTION	1	0
22003	BURGLARY - ENTRY WITHOUT AUTHORITY, WITH OR WITHOUT FORCE	0	4
23003	LARCENY - THEFT FROM A BUILDING	1	1
23005	LARCENY - THEFT FROM MOTOR VEHICLE	0	1
23007	LARCENY - OTHER	1	0
26001	FRAUD - FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	3	1
26002	FRAUD - CREDIT CARD/AUTOMATIC TELLER MACHINE	0	1
26003	FRAUD - IMPERSONATION	1	0
26006	FRAUD - BAD CHECKS	0	1
26007	FRAUD - IDENTITY THEFT	1	0
26008	FRAUD - HACKING/COMPUTER INVASION	1	0
27000	EMBEZZLEMENT	0	1
29000	DAMAGE TO PROPERTY	3	1
35001	VIOLATION OF CONTROLLED SUBSTANCES ACT	1	0
36004	SEX OFFENCE - OTHER	0	2
38001	FAMILY - CHILD ABUSE/NEGLECT NONVIOLENT	1	1
38003	OTHER FAMILY OFFENSE	3	7
41002	LIQUOR VIOLATIONS - OTHER	1	0
48000	OBSTRUCTING POLICE	1	0
50000	OBSTRUCTING JUSTICE	5	2
52003	WEAPONS OFFENCE - OTHER	0	1
53001	DISORDERLY CONDUCT	1	1
54001	HIT AND RUN MOTOR VEHICLE ACCIDENT	1	6
54002	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	2	1
54003	TRAFFIC OFFENSE	13	2
55000	HEALTH AND SAFETY	5	4
57001	TRESPASS	1	1
70000	JUVENILE RUNAWAY	2	1
72000	ANIMAL CRUELTY	1	0
73000	MISCELLANEOUS CRIMINAL OFFENCE	3	2
91001	DELINQUENT MINORS	3	5
92002	INCAPACITATION	1	0
92003	WALKAWAY - MENTAL	0	1
93001	TRAFFIC CRASH	4	7
93002	NONTRAFFIC CRASH	4	2
93003	TRAFFIC VIOLATION - CIVIL	20	4
93004	PARKING	66	22
93006	TRAFFIC POLICING	10	7
93007	TRAFFIC SAFETY	1	3
93008	BREATHALYZER INSPECTION	3	2

Offense Count Report

Report Criteria:

Start Offense	End Offense	Officer
01000	PTL	ALL
<b>2023</b>	<b>2022</b>	
01/01/2023-03/23/2023	01/01/2022-03/23/2022	

Offense	Description	2023	2022
94001	VALID ALARM ACTIVATION	1	0
94002	FALSE ALARM ACTIVATION	10	5
95001	ACCIDENTAL FIRE	0	1
98002	INVESTIGATION - VEHICLE	1	0
98003	PROPERTY INSPECTION	1	8
98004	OTHER INSPECTION	31	25
98005	UNFOUNDED ALARM	0	1
98006	CIVIL MATTER	14	8
98007	SUSPICIOUS SITUATION	10	18
98008	FOUND/LOST PROPERTY	5	2
99001	SUICIDE OR ATTEMPT	4	1
99002	NATURAL DEATH	2	2
99003	MISSING PERSON	1	1
99007	PUBLIC RELATIONS	3	0
99008	GENERAL ASSISTANCE-NON POLICE AGENCY	30	26
99009	GENERAL NON-CRIMINAL	8	6
99010	VILLAGE ORDINANCE VIOLATION	1	1
99010A	ANIMALS	2	7
99010B	BLIGHT	0	4
99010H	RECREATIONAL VEHICLE STORAGE	4	22
99010J	INOPERABLE VEHICLE	23	38
99010N	UNNECESSARY NOISE	2	1
99010R	RUBBISH/GARBAGE IN YARD	4	15
99010S	SNOWMOBILES	1	1
99010T	ORV/ATV	2	1
99010V	VACANT PROPERTY	17	24
99010W	WASTE COLLECTION	0	1
99010Z	ZONING	1	0
99013	ASSIST TO ANOTHER POLICE AGENCY	22	19
99911	911 HANGUP CALL	0	3
<b>Totals:</b>		<b>372</b>	<b>344</b>

